



Deforestation-free Value Chains Navigating EUDR Due Diligence Obligations

Customized Training Handbook for Rwanda Coffee Sector

(Latest update: 28 February 2025)

DISCLAIMER

This handbook is not an official document of the European Union. It has been developed by the International Trade Centre (ITC) and its partners to assist businesses in navigating the implementation mechanisms of the new EU Deforestation-Free Products' Regulation (EUDR). This document is subject to continuous updates to ensure it remains current with evolving regulations and industry practices. The latest version of this handbook can be accessed online on the ITC's website.

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Acknowledgment

The International Trade Centre (ITC) has been deeply engaged in addressing the issue of deforestation within global value chains since early-2022. This initiative has been supported by a robust network of key stakeholders, including global value chain actors, industry associations, international cooperation agencies, public sector institutions, civil society, and non-governmental organizations. As a joint agency of the United Nations and the World Trade Organization, ITC plays a crucial role in facilitating neutral and inclusive dialogue among all relevant parties. This collaborative approach is essential for designing and implementing effective regulations, standards, and due diligence mechanisms to mitigate the risks of deforestation in global value chains.

The development of this business guide on the new EU Deforestation-Free Products Regulation (EUDR) would not have been possible without the invaluable contributions of our diverse partners. Their expertise has been instrumental in crafting comprehensive business scenarios, concrete examples, and detailed case studies that elucidate compliance mechanisms. These contributions have also been pivotal in clarifying the obligations and responsibilities of companies concerning their business partners, whether they are clients or suppliers.

This document will be continuously updated and enriched to reflect new developments and insights. We encourage all users and readers to check for the latest versions available on ITC's dedicated webpage (www.intracen.org).

The ITC would like to extend special thanks to the various partners who have generously shared their knowledge and experience. Their collaboration has greatly enriched the preparation of this handbook, ensuring it serves as a practical and insightful resource for businesses navigating the complexities of the EUDR. This guide stands as a testament to the collective effort and shared commitment to fostering deforestation-free global value chains.

Among such partners who have actively collaborated to the elaboration of this material are:

- Rwanda Export Development Board (NAEB)
- Coffee Exporters and Processors Association of Rwanda (CEPAR)
- Rwacof
- Abateraninkunga ba sholi Coffee Cooperative
- Gasharu coffee
- Kopakama Cooperative
- Dukundekawa Musasa
- Muhondo coffee Company

Acronyms

CBI	Centre for the Promotion of Imports from Developing Countries
CSDDD	Corporate Sustainability Due Diligence Directive
EU	European Union
EUDR	European Union Deforestation-free products Regulation
ITC	International Trade Centre
CEPAR	Coffee Exporters and Processors Association of Rwanda
NAEB	National Agricultural export Development Board
RCCF	Rwanda Coffee Cooperatives Federation

Introduction

The European Union Deforestation Regulation (EUDR), effective as of June 29, 2023, marks a significant paradigm shift in the operation of global value chains in commodities such as coffee, cocoa, palm oil, cattle, rubber, soya and wood, as well as selected derived products such as chocolate, leather, tyres and furniture.

This material provides insights into the intricate landscape of EUDR implementation and is written for businesses engaged in EUDR-affected value chains, enabling a methodical understanding of steps towards compliance.

Through business scenarios, the handbooks outline the fundamental principles and responsibilities inherent in the EUDR. These scenarios demystify the core concepts, obligations, scope, and implementation processes associated with the Regulation. Furthermore, this material equips businesses with ways to assess their current standing, identify areas for improvement, and clarify the extent of their responsibilities, liabilities, and potential risks under the Regulation.

Additionally, the handbooks showcase potential areas for external support and offer a list of resources that businesses can leverage in their journey towards EUDR compliance, which becomes obligatory, for most companies placing commodities on the EU market, from 30 December 2025.

We trust that these handbooks will prove to be a valuable resource and invite feedback and comments from all interested stakeholders. Your inputs will be instrumental in enriching the document with real-world stories, examples, and testimonials from businesses, bridging the gap between theoretical business-case scenarios and practical experiences on the ground.

By continuously updating and enriching this guide, we hope to underscore the complexities and solutions for the EUDR context. If you would like to contribute to this living document and provide your comments, experiences, and feedback, please reach out to Mathieu Lamolle, Senior Advisor, Green and Inclusive Value Chains, at the International Trade Centre, via email at: lamolle@intracen.org.

MARKUP II programme

The Market Access Upgrade Programme (MARKUP II) is funded by the European Union (EU) and runs from 2023 to 2027. With a view of contributing to economic development in the East African Community (EAC) through increased sustainable intra-African and EU-Africa trade, MARKUP II has been designed to improve livelihoods, employment, export competitiveness for MSMEs and economic growth in Africa through supporting the development and strengthening of key export-oriented priority value chains with high potential.

The Programme covers activities in Burundi, Kenya, Rwanda, South Sudan, Tanzania and Uganda through the provisions of partnerships with national, regional and international institutions. Among other objectives, the second phase of the MARKUP II aims at strengthening MSMEs' export competitiveness by enhancing value-addition and diversification and by promoting business to the regional and international markets.

This includes among others, the identification of market regulations (e.g. EU, regional African country markets), current and foreseen requirements in areas of environment (climate change, deforestation, carbon emissions etc.), as well as social criteria.

In the context of MARKUP II, it was recognized that support is needed to enhance EAC countries' preparedness for compliance with the European Union Regulation on Deforestation-free Commodities and Products (EUDR).

Against the backdrop of MARKUP II's overarching objectives, it has been identified that concerted support is imperative to enhance EAC countries' readiness for compliance with the European Union Regulation on Deforestation-free Commodities and Products (EUDR).

Recognizing the multifaceted engagement of numerous stakeholders within EAC, the resources allocated through the International Trade Centre (ITC) MARKUP initiative represent a pivotal opportunity to ensure coherence and coordination across endeavours.

This entails optimizing efficacy through the facilitation of awareness campaigns, provision of EUDR compliance training, and dissemination of clarity regarding technical solutions, encompassing services related to verification, traceability, or geolocation data collection from farms, supplemented by evidence demonstrating adherence to deforestation-free practices after the EUDR-stipulated cut-off date of December 31, 2020.

This EUDR compliance handbook has been developed by the ITC team in collaboration with various partners. This document has been carefully customized for Uganda and its coffee sector, providing tailored information and practical steps to help Ugandan coffee stakeholders comply with the EUDR requirements.

Visit MARKUP website: <https://www.eacmarkup.org/> and follow us on X: [MARKUP X \(formerly Twitter\)](#).

The EUDR at a glance

The EUDR constitutes a key element of the EU Green Deal, a wide-ranging programme of EU policies and legislation in line with the EU's goal of reaching net zero emissions by 2050.

Most of the elements of the Green Deal relate to decarbonising energy and resource used inside the EU – for example, aiming to make food systems healthier and environmentally friendlier. Given that the EU market also consumes a multitude of goods imported from other countries that have significant environmental impacts associated with their production, the EUDR is one of the Green Deal measures affecting imports, though it also applies to the EU's own production, and exports, in order to ensure non-discrimination.

Globally, deforestation, which is a major contributor to climate change and biodiversity loss, is often driven by the expansion of agricultural land. Hence, the EUDR is part of a wider EU approach aimed at forest conservation and mitigating the repercussions of deforestation and forest degradation, globally.

The EUDR builds on the 2010 EU Timber Regulation (EUTR), which addressed exclusively deforestation resulting from illegal timber harvesting (the EUDR has now replaced this Regulation). In contrast, the EUDR includes a more comprehensive range of traded goods and applies to legal as well as illegal deforestation in the producing countries.

Published in the EU's Official Journal on 9 June 2023, the EUDR ([Regulation 2023/1115](#)) entered into force 20 days later, on 29 June 2023. Its full timeline is set out in Box 2 below.

The EUDR's scope encompasses seven commodities – cattle products, cocoa, coffee, palm oil, rubber, soya and wood – as well as many products manufactured using these commodities, such as leather, chocolate and paper. The commodities and products in scope are listed in Annex 1 of the regulation by their customs code.

Under the EUDR, any company that places any of these products on the EU market, or exports them from the EU, must meet the two key requirements of the Regulation,. Namely, that the products must be *both*:

- Free from deforestation (after 31 December 2020); **and**
- Legally produced, in accordance with the laws of the country of production.

Any company that places the products on the EU market or exports them from the EU – the “operator”, in EU terminology – is required to exercise “due diligence” to ensure the compliance of the products with these criteria, and also to declare this through a “due diligence statement” filed with the authorities. These obligations apply equally to products imported into the EU, produced within the EU and exported from the EU.

Box 1 EUDR At a Glance: Must-Know Summary

(See [Annex 1](#) for further definitions)

Commodities covered

Cattle products, cocoa, coffee, palm oil, rubber, soya, wood, and many products manufactured from them, such as chocolate, furniture or tyres (see complete list in Annex 1 of the EUDR). Possible extension to other commodities and products (maize and biofuels are explicitly mentioned) is to be reviewed no later than two years after entry into force (i.e. June 2025).

Criteria for products to enter the EU market or be exported from the EU

1. [Deforestation-free](#): means produced on land free of deforestation after 31 December 2020 (and, for wood products, also free of forest degradation); This applies to both legal and illegal deforestation;
2. [Legal](#), i.e. produced in accordance with the relevant legislation of the country of production; and
3. Covered by a [due diligence statement](#) filed by the company placing the product on the market. This confirms that the products meet the zero-deforestation and legality criteria, and that due diligence has been carried out, and contains information about the products, including their origins. The EU is developing an electronic information system through which the due diligence statements will be submitted.

Definitions

[Deforestation](#): means the conversion of forest to agricultural use, whether human-induced or not.

[Forest](#): Land spanning more than 0.5 hectares with trees higher than 5 metres and a canopy cover of more than 10%, or trees able to reach those thresholds *in situ*, excluding land that is predominantly under agricultural or urban land use. (This is the definition of “forest” used by the UN Food and Agriculture Organization (FAO).)

Due diligence obligations

The due diligence procedure involves:

1. [Collecting detailed information](#) on the products, including [geolocation](#) data on their origin, and evidence that they comply with the deforestation-free and legality criteria. (This information will be included in the due diligence statement; the supporting evidence must be kept for five years by the EU operator.)
2. Carrying out a [risk assessment](#) for each product to ascertain the risk of non-compliance with the criteria.
3. [Mitigating any risks](#) found in the risk assessment, for example by carrying out independent surveys or audits, gathering additional documentation, working with suppliers through capacity-building and investments, etc. etc.

This three-stage process must be followed even if the product itself is not the original commodity, as long as it contains the commodity or has been made using it, and as long as the product itself is covered by the EUDR.

For example, any company placing chocolate on the EU market must collect this information for the cocoa beans from which the chocolate was made, since both cocoa beans and chocolate are listed under the EUDR. A company placing soap made from palm oil on the EU market has no obligations, however, since although palm oil is listed under the EUDR, soap is not.

Responsibility

1. The responsibility to ensure that the products meet the zero-deforestation and legality criteria lies with the company first placing the product on the EU market, or exporting it – the “[operator](#)”. This

company, in turn, will need to ensure it obtains all the necessary information from its suppliers in the country of origin.

2. Companies which buy listed products from operators and transform them into other products which are listed (e.g. make chocolate from cocoa beans) – sometimes called “downstream operators” – may rely on the due diligence carried out by the original operator, and refer to the due diligence statements already submitted, as long as they are sure that due diligence has been properly exercised for the original product. If the downstream operator is an SME, it is exempt from these requirements.

3. Companies further down the supply chain inside the EU, which buy products from operators, are known as “traders” –

a. If the trader is larger than an [SME](#), its responsibilities are exactly the same as those of downstream operators.

b. If the trader is an SME, it only needs to keep records of who it buys the products from and who it sells them to, as well as details of the accompanying due diligence statements.

4. Operators and non-SME traders are also required to communicate all necessary information along the supply chain, and must report publicly, at least once a year, on their due diligence efforts.

Benchmarking (risk classification)

By the end of the 18-month transition period, all countries (or, for larger countries, parts of them), will be classified as high-, standard-, or low-risk after an assessment of information such as the country’s deforestation rates, agricultural production trends, whether national laws are effectively enforced. This classification will be regularly reassessed in the light of any new evidence. Companies sourcing from low-risk countries are not required to undertake steps 2 and 3 of the due diligence process per above description (risk assessment and risk mitigation).

Enforcement

Each EU Member State will nominate a “competent authority” to check its companies’ compliance with their obligations. Checks on companies will be more frequent for companies sourcing from high-risk countries.

Penalties will be set by EU Member States and could include product recalls, fines and exclusion from public procurement contracts. NGOs or other bodies can raise “substantiated concerns” with competent authorities if they detect evidence of non-compliance.

Box 2 Timeline of the EUDR

Initial proposal published by European Commission: 17 November 2021.

Debated by European Parliament and Council (representatives of the EU member states): 2021–2023.

Publication of final agreed text in *Official Journal of the EU*: 9 June 2023.

Entry into force: 29 June 2023.

Full implementation by most companies (EU companies placing products on the EU market or exporting from the EU) expected after 18-month transition period: 30 December 2024, **but latest news from European Commission (2 October 2024) is a proposal for an extra 12 months of phasing-in time,¹ hence new deadline for full implementation: 30 December 2025.**

Full implementation by [small companies](#) and [micro-enterprises](#), i.e. those with 50 employees or fewer and turnover of €8 million or less (EU companies placing products on the EU market or exporting from the EU), after 24-month transition period: 30 June 2025, **but latest news from European Commission (2 October 2024) is a proposal for an extra 12 months of phasing-in time, hence new deadline for full implementation: 30 June 2026.**

[Country benchmarking process](#) complete (assessment of countries of origin as low, standard or high risk, which affects due diligence obligations and number of checks on companies): 30 December 2024, **but latest news from European Commission (2 October 2024) is a proposal for an extra 6 months, hence new completion date: 30 June 2025.**

Review of possible extension of definition of “forest” to include “other wooded land”: 30 June 2024.

Review of possible extension to include other ecosystems, possible extension to other products, and assessment of whether financial institutions should be covered: 30 June 2025.

General review of EUDR, including impacts on farmers: 30 June 2028.

¹ Latest news from EC on 02 October 2024: [EU Deforestation Regulation implementation \(europa.eu\)](https://europa.eu)

Rwanda Coffee Sector

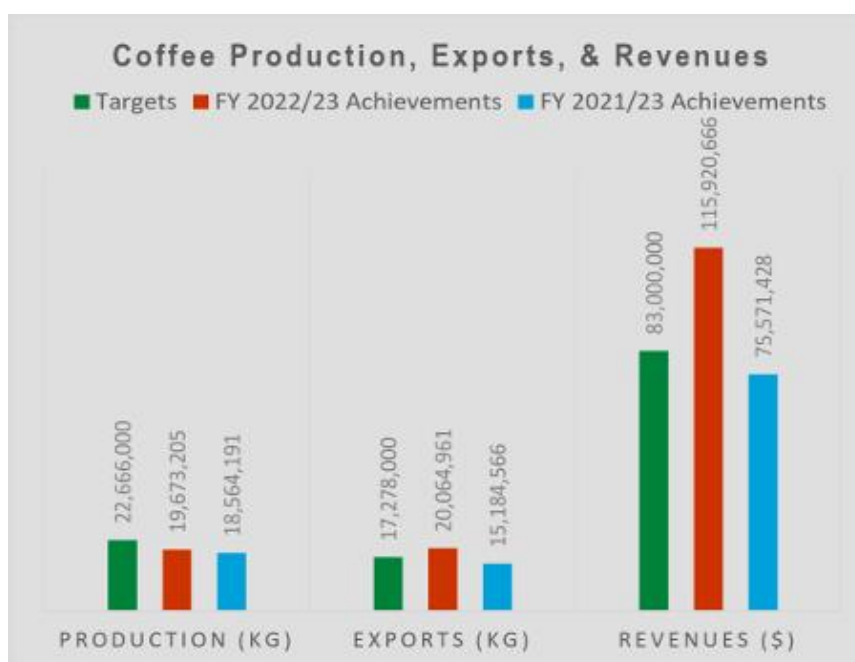
According to NAEB, Coffee plays a major role in the economy of the country, contributing significantly to foreign exchange earnings and to the monetisation of the rural economy. Currently, around 400,000 small holder farm families produce it and depend on it for their livelihoods. Coffee was introduced by Germans in early 1900s, it is dominated by mainly ‘bourbon’ type of Arabica coffees. The production ranges from 267, 000 to 420,000 bags per year (16 000 MT to 21000MT). The total area in coffee is currently 42,000 hectares grown and it is grown in most provinces in the country at an altitude between 1,600 to 2,200 meters Absl.

In recent years, the country’s coffee sector has been growing at pace. According to the Rwanda Development Board, the country produces between 20,000 and 22,000 tonnes of coffee every year – making it one of Rwanda’s most important cash crops.

In the fiscal year 2022/23, NAEB reported to have recorded export reached 20,064.9 metric tons (MT) of coffee, resulting in a revenue of 115.9 million US\$. The cultivated area expanded to 42,229 Ha, but the productivity per tree reached 2.6 Kg/tree.

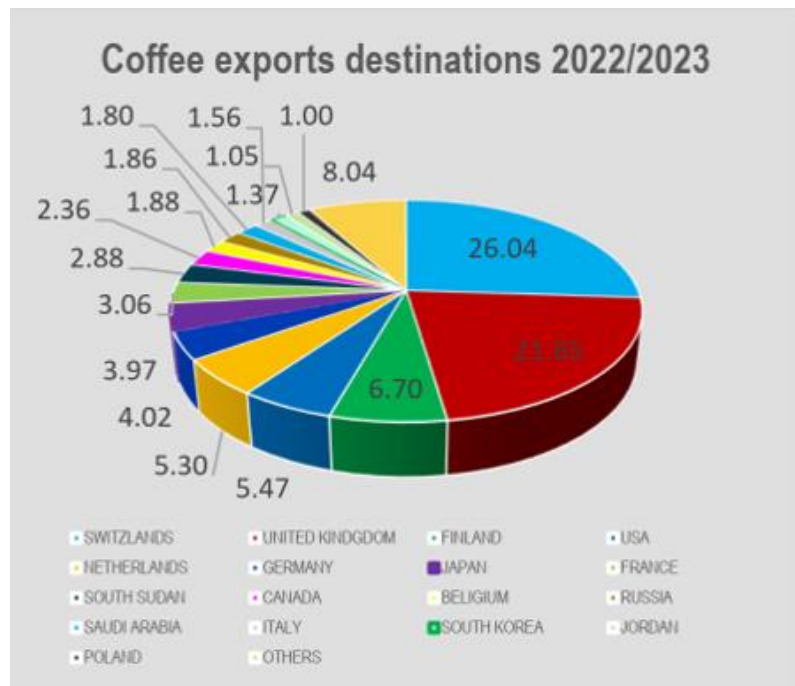
There was an increase in proportion of coffee processed from washing stations, that accounted for 78.3% of the total production from received total of 71,958 MT of cherries. During FY 2022/23 there was 312 operating coffee washing station all around the country.

During the fiscal year 2022/23, the coffee export amounted to 20,064.9 metric tons and generated 115.9 million US \$ above set targets of 83 million US \$ by the end of the fiscal year 2022/23, representing an increase of approximately 32.14% and 53.39% respectively, compared to the same period in the previous fiscal year 2021/2022, during the same year the Farm Gate price was set at 410 Frw/Kg but due to high competition it went even higher to around 800Rwf/kg



Source: Annual report, agricultural export performance. fiscal year 2022-2023

For the fiscal year 2022/2023, coffee buyers were distributed across the globe, from Europe, America, Asia, and Africa in particular. The top ten importing countries of Rwanda coffee included Switzerland, the United Kingdom, Finland, the USA, The Netherlands, Germany, Japan, France, and some other African countries.



Source: Annual report, agricultural export performance. fiscal year 2022-2023

During the fiscal year 2022/23, coffee intended for export consisted primarily of fully washed coffee “FWC” (comprising 76% of the total exported coffee grades), followed by low grade (16.54%), honey processed coffee (3.28%), semi-washed coffee “SWC” (2.1%), natural processed coffee (1.75%), robusta (0.2%), and lastly, Cascara coffee at 0.1%.

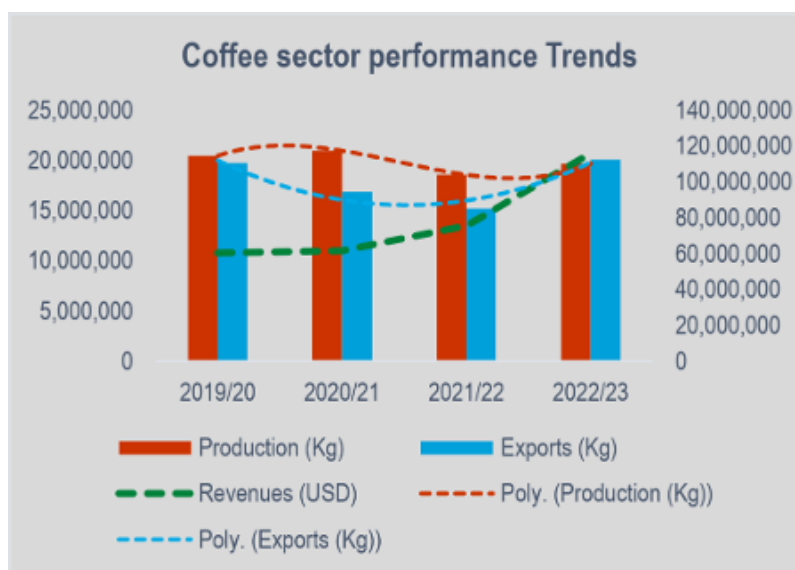


Figure 2: Quantity and value of Rwanda’s coffee exports, 2019/20 to 2022/23

Over the past four years, there has been an inconsistent pattern in production, exports, and even revenue growth. Initially, there was a positive growth of 2.4% in coffee production during the fiscal year 2020/21 followed by an 11.4% decline in the subsequent fiscal year 2021/2022. Nevertheless, there was a recovery marked by a 5.9% increase in production by the year 2022/23.

In terms of coffee exports, there was a decrease of 14.4% in the fiscal year 2020/21, followed by a 10% drop in the following fiscal year. Regardless of the observed inconsistency, up and down trend in the production and export volume patterns, coffee exports experienced a considerable increase of 32.1% in the fiscal year 2022/23 when compared to the previous fiscal year 2021/22.

Coffee farming

There are an estimated 400,000 smallholder coffee farmers who live in scattered and remote locations; less than 20% of them are grouped in producer organisations or linked to a CWS. The average family farm size is less than a hectare, coffee production in Rwanda is indeed a smallholder activity, the typical farm having around 200 trees and normally intercropped with food staples like beans and bananas, in particular.

Coffee processing and trading

1. Growing and Harvesting the Coffee

In Rwanda, coffee is a primary source of income for many rural families, grown on high-altitude hillsides between 1,600 and 2,200 meters above sea level. The predominant variety is Bourbon, with coffee trees typically maturing in three to five years. The harvest season occurs once a year and lasts for about three months. For specialty coffee, ripe cherries are selectively hand-picked and delivered to wet mills known as Coffee Washing Stations (CWS). Farmers receive an initial payment upon delivery of the cherries, with the potential for a second payment if the coffee secures a favorable price at export. However, some of the received cherries are processed into naturals, honey processed coffee and currently Anaerobic processed coffees.

2. Processing

Given that Rwanda's coffee production is predominantly managed by smallholders and post-harvest operations are largely centralized around coffee washing stations, In 2023, Rwanda had 312 Coffee Washing Stations (CWS), processing approximately 78.3% of the country's total coffee exports, with other grades accounting for the remaining 21.6%.

At the wet mill, coffee cherries undergo sorting, with defective ones discarded, and the remaining cherries floated in water to remove light beans. The selected cherries are then pulped to remove the skin and pulp, followed by fermentation and washing to enhance flavours. Light beans are processed separately for lower-grade coffee, while heavy beans are fermented for premium grades (A1-AA, A2-AB, A3-C) and dried on raised beds. This drying process involves careful monitoring and hand-turning to ensure optimal moisture levels and even sun exposure. The use of raised drying tables helps to eliminate defects and prevent rapid drying, preserving the coffee's cup quality. Natural, honey and Anaerobic processed coffees are also processed using coffee washing stations infrastructures.

Home processed coffee is processed by farmers at the household level. Farmers harvest cherries, pulp them using metal or wooden machines, wash them, and then dry the coffee on tarpaulins in their yards. This coffee is typically sold in small quantities (5 to 10 kg) to middlemen, who then sell it as commercial-grade coffee, known as Ordinary Coffee, to exporters. This type of processed coffee accounts for approximately 21.6% of Rwanda's coffee exports.

It is estimated that each container of coffee exported consists of beans from an average of 275 different farmer plots within the same region. This contrasts with home-processed coffee, which is sold to middlemen and exported as ordinary coffee. The implications for traceability in ordinary coffee are significant, given the varied sources of beans.

3. Processing at the Dry Mill

Rwanda has approximately eight extensive dry milling facilities, all equipped with state-of-the-art milling equipment to produce high-quality green coffee. These facilities feature pre-cleaners, polishers, density sorting machines like catadors and vibratory tables, as well as granulometric sorting screens and advanced color sorters.

Most dry mills are in Kigali, the capital city, where parchment coffee is hulled, polished, graded, and sorted using a combination of color sorters and manual hand sorting. After this process, coffee is conditioned in GrainPro or jute bags for export. The export company, under the oversight of the National coffee board (NAEB), ensures the coffee meets all quality standards through grading by size, weight and sensory evaluation. Once compliance with purchase contracts is confirmed, NAEB issues the necessary export documents.

4. Shipping

With export documents in order, green coffee is repackaged and shipped to the Port of Mombasa in Kenya or Dar es Salaam in Tanzania, from where it is loaded onto vessels and transported to roasters in destination countries. Licensed exporters, holding export licenses issued by NAEB, manage their own export businesses. Producers without export licenses rely on these licensed exporters or their cooperative unions, such as Rwashoscoo and Misozi Coffee Companies, to handle the export process and secure sales contracts.

Although NAEB's website lists nearly 84 registered exporters in Rwanda, the top 10 account for approximately 84% of coffee exports. RWACOF leads with a 45% market share, followed by RTC with 14%. Muraho Trading Company Ltd and C. Dormans each hold 5%. Baho Coffee Company Ltd and Rwashoscco contribute 4% and 3%, respectively. Coffee Business Centre (CBC) and COOPAC each have a 2% share, while Misozi Coffee company and Impexcor hold 2% and 1%, respectively.

Since 1999, the sale of coffee in Rwanda has been fully liberalized, allowing exporters to conduct business with minimal restrictions. They are only subject to export levies and face no burdensome export taxes or undue government involvement in negotiating export sales contracts. Exporters, with the Government's support, also engage in international marketing by attending international exhibitions but otherwise operate independently in their sales and marketing activities.

Key coffee institutions

The **National Agricultural Export Development Board (NAEB)** is a public commercial institution established through Rwanda Law N° 13/2017 and public order 40/01 of 24th/01/2018, with the mandate to drive agricultural export growth by supporting export sector actors. Under this framework, NAEB operates with a Board of Directors responsible for strategic oversight and fiduciary obligations.

The National Agricultural Export Development Board (NAEB) is affiliated with the Ministry of Agriculture and Animal Resources (MINAGRI). It plays a pivotal role in providing policy direction, mobilizing resources, coordinating the agricultural sector, and fostering capacity enhancement, among other functions. Besides, the defined mandate and power entrusted by the above-mentioned establishing law, the institution's operations are well elaborated under the NAEB Strategic Plan (2019-2024), with a particular emphasis on key areas outlined in PSTAIV, which include innovation and extension, resilience and productivity, fostering inclusive markets and value addition, as well as facilitating a conducive environment and responsible institutional practices.

The **Coffee Exporters and Processors Association of Rwanda (CEPAR)** is a non-political, non-profit membership umbrella organization, founded in 2012, that represents 46 coffee exporters and processors. CEPAR is dedicated to raising awareness of Rwandan coffee locally, regionally, and internationally, and contributes positively to the community by enhancing the management skills of coffee handlers. By striving to increase and sustain coffee exports, CEPAR significantly contributes to the growth of its members' businesses. The organization represents the economic and social interests of its members through evidence-based advocacy and needs-based capacity building.

The **Rwanda Coffee Cooperatives Federation (RCCF)** was founded on April 2, 2009, and holds legal registration number RCA/1544/2009, issued on December 17, 2009. RCCF is comprised of 14 unions, which encompass around 105 primary cooperatives. RCCF supports its member unions and primary cooperatives by providing professional assistance in establishment, administration, and management. It offers valuable information and capacity development to its affiliated member unions and primary cooperatives to enhance their growth. In the business world, RCCF aids its members by connecting them with potential buyers and facilitating networking among sector players. RCCF is an inclusive federation with a strong emphasis on promoting women and youth in the formation, leadership, and management of coffee cooperatives.

The Rwanda Coffee Cooperatives Federation (RCCF) supports its member unions and primary cooperatives by providing professional assistance in their establishment, administration, and management. RCCF offers market information and capacity development to enhance the growth of its affiliated unions and cooperatives. In the business arena, RCCF facilitates connections between member unions, primary cooperatives, and potential buyers, fostering networking within the sector. Emphasizing inclusivity, RCCF promotes the involvement of women and youth in coffee cooperative formation, leadership, and management. Founded on April 2, 2009, RCCF is legally registered under number RCA/1544/2009 as of December 17, 2009. The federation comprises 14 unions, which encompass about 105 primary cooperatives.

Practical steps for compliance to EUDR

4 categories of companies

Category 1: Operators

Operators are the first companies to place products on the EU market falling under the scope of EUDR (e.g. companies that import products into the EU market). Operators must create a due diligence system to ensure products are deforestation-free and legally produced. This involves conducting a risk analysis and taking steps to reduce any risks identified. While the EUDR doesn't specify exact procedures, it's up to each company to develop and implement this system. Operators need to submit a "due diligence statement" (DDS) online in the EU Information System before placing products on the market. This statement must include geolocation details of the production areas. Operators should be prepared for inspections by EU authorities to prove their due diligence system is effective and that the risk is negligible.

Category 2a: Downstream operators that are not SMEs

Non-SME downstream operators are large companies (non-SMEs²) that are the first companies that place products on the EU market although they source at least part of their products (or component to create their product) from suppliers that are themselves Operators (or other downstream Operators). Downstream operators have very similar obligations as Operators, although they will have to build their due diligence system on previous operators' processes, ensuring all necessary information from their suppliers is complete and accurate. They also need to assess and mitigate risks before submitting their own DDS, linking it to any previous statements related to the product.

Category 2b: Downstream operators that are SMEs

SME downstream operators are SME companies that are the first companies that place products on the EU market although they source at least part of their products (or component to create their product) from suppliers that are themselves Operators (or other downstream Operators). Downstream operators have very similar obligations as Operators, although they will have to build their due diligence system on previous operators' processes, ensuring all necessary information from their suppliers is complete and accurate. They also need to assess and mitigate risks before submitting their own DDS, linking it to any previous statements related to the product.

Category 3: Traders that are not SMEs

Non-SME traders must perform due diligence, connect to any existing DDS, conduct risk assessments, and submit a new DDS before trading products within or outside the EU.

Category 3b: Traders that are SMEs

SME traders are required to keep records of their suppliers, including transaction details, but are not responsible for the full due diligence process.

Category 4: Suppliers

Suppliers are companies involved in the production or trading of products under the scope of EUDR but are not placing these products on the EU market themselves. As such, they are not classified as

Operators or Traders under EUDR definitions and are not legally required to perform due diligence under the regulation. However, as key actors in the supply chain, suppliers play a crucial role in enabling compliance by providing accurate and reliable information to their EU buyers (Operators and Traders).

While suppliers are not obliged to collect and share data under EUDR, proactively doing so can strengthen their position in the EU market. By ensuring traceability, demonstrating deforestation-free production, and facilitating compliance for their clients, suppliers can enhance their competitiveness and build stronger business relationships. Operators may favour suppliers who provide clear geolocation data, production details, and evidence of legal compliance, as this reduces risks in their due diligence process.

Ultimately, participating in data collection and transparency efforts is a strategic business decision for suppliers, allowing them to meet evolving market expectations and secure long-term access to the EU market. Rwanda coffee producers and exporters fit within this category.

EUDR Step-by-step compliance

In the framework of the EUDR, each category of company bears distinct responsibilities and obligations concerning compliance. The pathway to adherence is structured into systematic steps that encapsulate the entire due diligence process. These steps include:

- Step 1: understanding your obligations;
- Step 2: grasping the specifics of EUDR due diligence requirements;
- Step 3: conducting thorough data collection;
- Step 4: performing risk assessment;
- Step 5: implementing risk mitigation strategies;
- Step 6: submitting the due diligence statement; and
- Step 7: monitoring and maintaining accurate reporting.

The requirements for each step vary significantly across different company categories—ranging from mandatory legal duties to highly recommended proactive actions, or in some cases, no direct action required under EUDR. The guidance provided here aims to clarify these responsibilities, helping each entity identify and execute its required actions efficiently and effectively. The upcoming sections will detail these steps and outline the specific actions required by each category of company, thereby ensuring a clear understanding and comprehensive compliance with the EUDR.

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Cat. 1 Operator	💡	💡	⚖️	⚖️	⚖️	⚖️	⚖️
Cat. 2a Downstream Operator (non SME)	💡	💡	⚖️	⚖️	⚖️	⚖️	⚖️
Cat. 2b Downstream Operator (SME)	💡	💡	⊗	⊗	⊗	⊗	⊗
Cat. 3a Trader (non SME)	💡	💡	⚖️	⚖️	⚖️	⚖️	⚖️
Cat. 3b Trader (SME)	💡	💡	⊗	⊗	⊗	⊗	⊗
Cat. 4 Supplier	💡	💡	💡	💡	💡	⊗	⊗

⚖️ Legal obligation under EUDR

💡 Proactive action needed

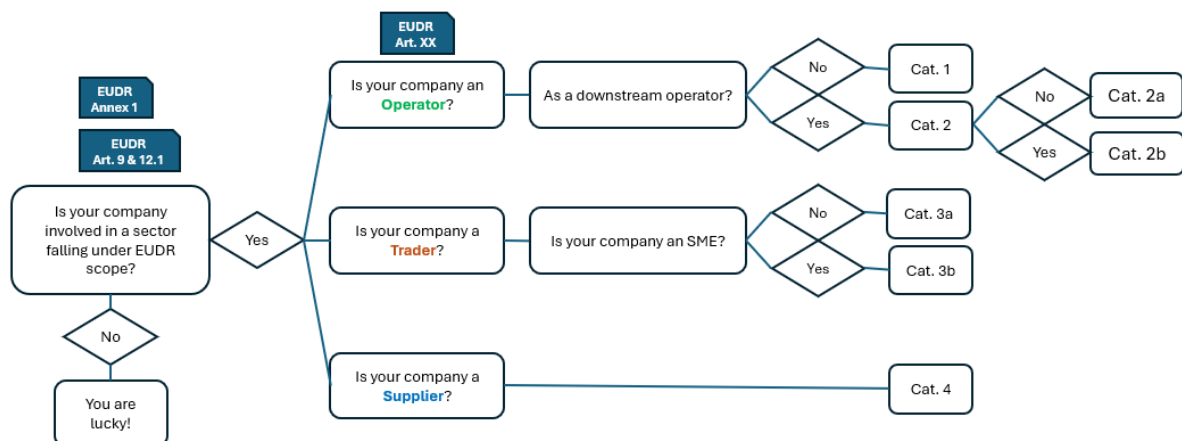
⊗ No action needed

Step 1: Understand your obligations

The first essential step for all companies towards compliance with the new EUDR is to thoroughly understand their role and potential obligations under the regulation. This involves assessing whether your company operates within a sector that falls under the scope of the EUDR. If so, it is crucial to determine the specific category your company belongs to: Operator, Trader, or Supplier.

For Operators and Traders, further classification is required to identify if your business qualifies as a Small or Medium Enterprise (SME).

This initial evaluation is vital to prepare effectively and ensure that the necessary actions are taken to meet the requirements of the EUDR.



For companies falling under category 4: As a supplier based outside the EU, you are not legally required to adhere to EUDR obligations. However, if you supply products to Operators, it is advisable to proactively compile and share all relevant information that may be used in their due diligence process. By voluntarily providing accurate data, such as geolocation details, production records, and legal compliance evidence, you not only support your EU partners in demonstrating deforestation-free and legally produced products but also enhance your competitive advantage in the EU market.

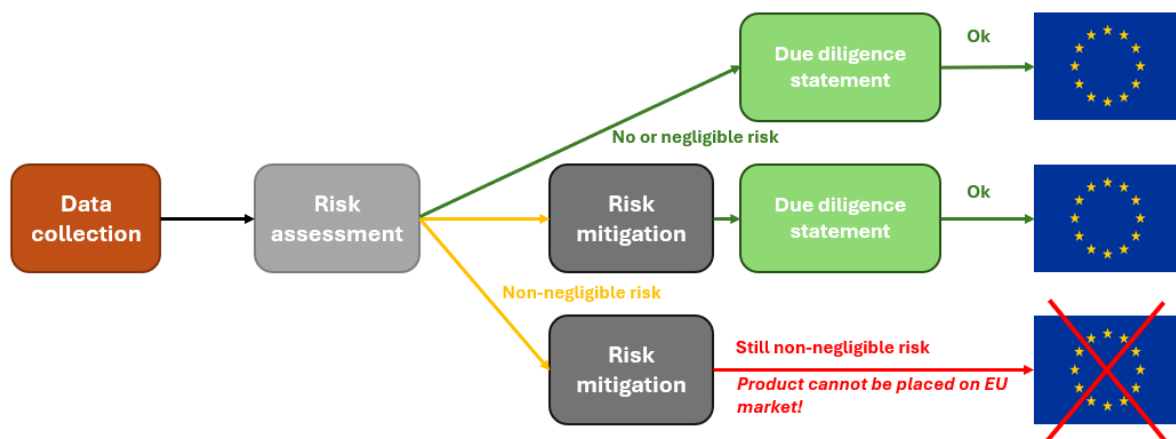
Step 2: Understand EUDR due diligence requirements

The second critical step toward EUDR compliance is gaining a comprehensive understanding of the due diligence obligations set out by the regulation. This step allows each company to clearly define the specific actions required to fulfil these obligations and ensure full compliance with the EUDR's standards.

The EUDR due diligence requirements are designed to ensure that only deforestation-free and legally produced products are placed on EU market. This process begins with extensive data collection, which gathers key information such as product origins, geolocation, and evidence of compliance with national legislations in producing country.

Following this, a thorough risk assessment needs to be conducted to evaluate the likelihood of deforestation or illegality in the supply chain. If any non-negligible risks are identified, companies must implement risk mitigation measures to address these issues.

Only after successfully completing these actions can a company prepare its “Due Diligence Statement” and proceed to place its products on the EU market.



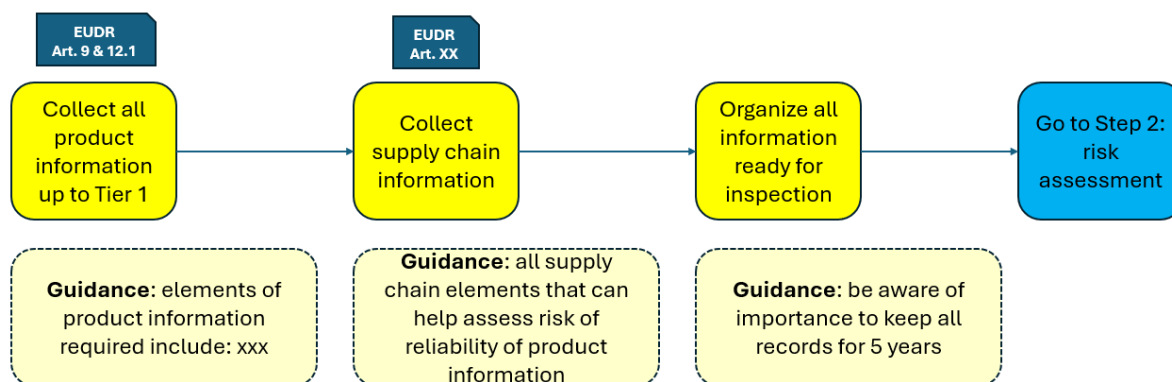
Each category of companies involved in the supply chain—whether Operator, Downstream operator, Non-SME Trader or SME Trader, Supplier—has a distinct role in implementing the due diligence process. While the level of obligations and responsibilities varies depending on the company’s position in the chain, all parties must contribute to the collective effort to ensure compliance. Suppliers are primarily responsible for providing accurate and complete data, while Operators and Traders must thoroughly assess this information, perform risk assessments, and mitigate any identified risks.

Understanding these specific obligations and roles is crucial for ensuring that every company plays its part in meeting the EUDR requirements and protecting EU markets from products linked to deforestation or illegal production.

Step 3: Data collection

This step focuses on the essential process of data collection, which forms the core of the due diligence requirements under the EUDR. A workflow has been developed, alongside specific guidance for each of the five categories of companies, to streamline this process.

Additionally, a proposed checklist is provided to help ensure compliance. This checklist is indicative and based on the minimum elements mandated by the regulation, but it can be enriched and adapted to suit different company contexts and specific needs.



Operational guidance for Suppliers:

For suppliers—companies located outside the EU but supplying products directly or indirectly to Operators within the EU—their role in the supply chain is crucial, even though they have no direct legal obligations under the EUDR. While suppliers are not required to perform due diligence under the regulation, they play a key role in ensuring that Operators can meet their own compliance obligations. By voluntarily providing accurate and complete information, suppliers can strengthen their market position, build trust with EU buyers, and secure long-term business relationships.

Strategic role of Suppliers in supporting Due Diligence

Suppliers, ranging from producers and farmers to intermediaries and exporters, can facilitate compliance by collecting and transmitting high-quality data to their EU counterparts. This data is particularly critical at the production level, where geolocation details help trace product origins. As data moves through the supply chain, intermediaries and exporters should ensure its accuracy and completeness before passing it on to EU Operators.

While there is no legal obligation for suppliers to provide this information, doing so can be a competitive advantage, as EU buyers are likely to favour suppliers who can demonstrate deforestation-free and legally compliant production.

Guidance for Suppliers (Exporters and Intermediaries)

1. Data collection by exporters

- Exporters dealing directly with European Operators may choose to collect and maintain extensive product data to meet EUDR requirements, including:
- Detailed product descriptions, including trade and common names, as well as scientific names for wood products.
- Accurate quantification of the products, adhering to the specified units.
- Country of production, specific production areas, and geolocation of all production plots.
- Evidence of deforestation-free status and legality of production based on national laws.
- Complete contact details of businesses or persons from whom the products were sourced.

2. Data collection by intermediaries

Intermediaries who are not directly linked to EU Operators may also benefit from preparing and maintaining similar data, ensuring they are ready to support compliance requests from their buyers. This includes:

- Verifying and maintaining the same extensive set of data as exporters.
- Ensuring the credibility and legality of any transferred data through appropriate validation mechanisms.
- Keeping records updated to reflect any changes or new compliance standards.

3. Key types of information that may be required

Suppliers who wish to proactively support EUDR compliance may choose to collect and share the following:

- **Product Description:** Clearly list all relevant commodities or products used in manufacturing, including scientific names where applicable.
- **Quantity Measures:** Document quantities in net mass or other specified units for clarity.
- **Geolocation:** Record precise locations of all plots where commodities were grown or cattle were kept, including specific dates or ranges of production.
- **Supplier and Customer Details:** Maintain updated records of contact information for all parties in the supply chain.
- **Deforestation and Legality Proofs:** Provide conclusive evidence that products are deforestation-free and legally compliant within the country of production.

4. Strategic considerations for Suppliers

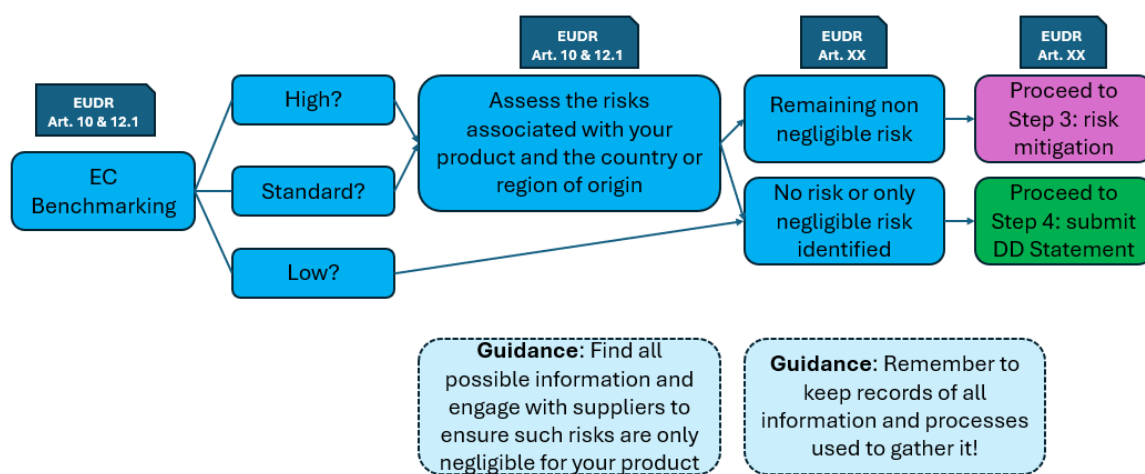
- Investing in robust data collection can enhance a supplier's attractiveness to EU buyers and improve competitiveness in the market.
- Developing and maintaining secure digital systems for storing and transmitting data can facilitate due diligence requests from buyers.
- Maintaining flexibility and transparency can help suppliers adapt to evolving regulatory and market expectations.

By voluntarily following these best practices, suppliers, including exporters and intermediaries, can strengthen their business relationships with EU buyers and contribute to a more sustainable and transparent global supply chain. While not required under EUDR, these efforts can serve as a valuable asset in securing market access and demonstrating responsible sourcing practices.

Step 4: Risk Assessment

Following the initial data collection phase, the next crucial step in implementing due diligence under the EUDR is Risk Assessment. This step involves a thorough evaluation of the potential risks associated with deforestation and legal compliance in the supply chain. Each category of companies, as outlined in the previous sections, has specific obligations and roles to play in this collective effort.

In the upcoming guidance, we will detail how each type of company—Operators, Downstream Operators, Non-SME Traders, SME Traders, and Suppliers—needs to approach the risk assessment process to ensure that all potential risks are identified, assessed, and appropriately managed. This is a vital component of the due diligence process, ensuring that the products placed on the EU market adhere to the stringent standards set forth by the EUDR.



Operational guidance for Suppliers:

For this category of companies, Suppliers, although there is no legal obligation under the EUDR to conduct due diligence or risk assessment processes, their role is nonetheless crucial. Suppliers are fundamental in providing the initial layers of data required for the comprehensive due diligence efforts undertaken by Operators and Downstream Operators. They play a critical role in ensuring that the information they provide is accurate, trustworthy, and verifiable, which in turn supports the risk assessment processes further up the supply chain.

1. Accurate and Detailed Information Provision:

Ensure that all information related to product descriptions, quantities, and geolocations is precise and thoroughly detailed. This includes providing scientific names for products when applicable, detailed production locations, and clear quantity measurements.

2. Verification of Information:

Implement internal verification processes to confirm the accuracy and legitimacy of the data before it is sent to Operators or Traders. This might involve third-party audits or the use of certified systems to validate data.

3. Transparency and Traceability:

Maintain high levels of transparency in your operations. Provide clear and traceable records that can link products directly back to their points of origin. This supports Operators in connecting products to specific plots of land, crucial for effective risk assessments.

4. Regular Updates and Communication:

Keep all data up-to-date and communicate any changes in production, supply chain, or compliance status promptly to your EU partners. This helps in maintaining current risk assessments and adapting to any new risks that may emerge.

5. Compliance with Local and International Standards:

Ensure that all commodities are produced in compliance with both local legislation and international standards related to deforestation and environmental protection. Documentation of such compliance should be readily available and verifiable.

6. Support for External Audits:

Facilitate external audits by providing access to your production sites and records. Cooperating with auditing processes instills confidence in your data's validity and supports your EU partners in their compliance efforts.

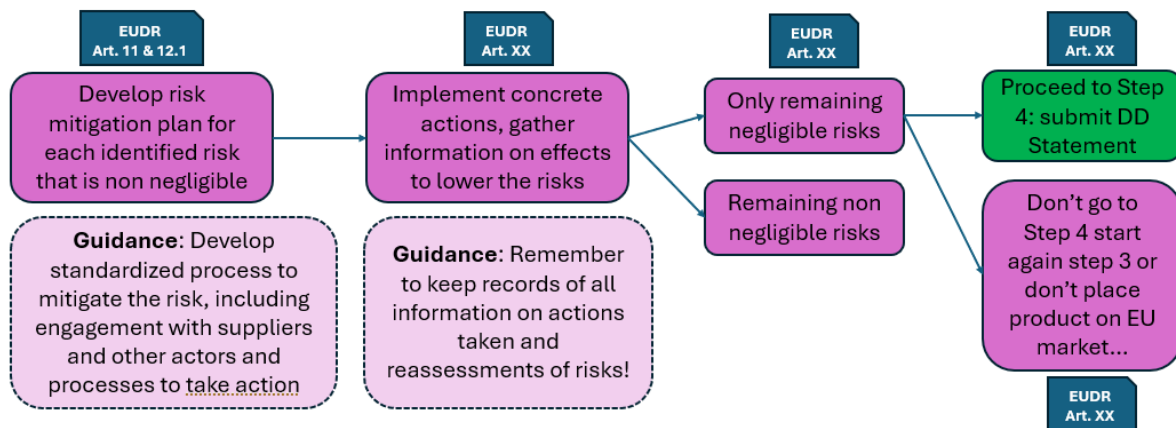
By following this guidance, Suppliers can effectively contribute to the risk assessment efforts of their EU partners, ensuring that all information provided upholds the rigorous standards required under the EUDR. This collaboration not only aids in regulatory compliance but also enhances the sustainability and ethical standards of the entire supply chain.

Step 5: Risk Mitigation

The next critical step in the due diligence process outlined by the EUDR is Risk Mitigation. This stage is pivotal for addressing and resolving any risks identified during the Risk Assessment phase. The approach to risk mitigation varies significantly depending on the category of the company involved, as each holds different roles and responsibilities within the supply chain.

According to the EUDR, risk mitigation actions are required unless the products being assessed originate from a country or region that has been officially benchmarked and rated as "low risk." For such low-risk areas, the regulation acknowledges that the existing measures and governance are sufficient to ensure compliance with deforestation and legal production standards, thereby negating the need for further mitigation efforts.

In this section of the training handbook, we will explore specific guidance tailored to each company category, detailing how they can implement effective risk mitigation strategies when necessary. This guidance will help ensure that all actors in the supply chain contribute appropriately to minimizing the risks associated with non-compliance and supporting sustainable and legal trade practices.



Operational guidance for Suppliers:

For Suppliers—companies outside the EU market supplying products directly or indirectly to Operators and Traders within the EU—their role in risk mitigation, while not legally mandated by the EUDR, is critically supportive. Suppliers are instrumental in providing the foundational data and compliance assurances that Operators and Traders rely on for their own risk mitigation efforts.

1. Provide Comprehensive and Verifiable Information:

Ensure that all information supplied to Operators and Traders is comprehensive, accurate, and verifiable. This includes detailed product descriptions, quantities, production locations, and evidence of legal compliance and deforestation-free operations.

2. Maintain Transparency and Accessibility:

Keep all records and documentation transparent and easily accessible to support the due diligence and risk mitigation processes of your EU partners. This may involve digital systems that allow for real-time data sharing and updates.

3. Proactive Communication:

Engage in proactive communication with EU partners to quickly relay any changes in production processes, supply chain configurations, or compliance status that might impact risk assessments or mitigation measures.

4. Support Audits and Verifications:

Facilitate and support third-party audits or independent verifications requested by Operators or Traders to confirm the authenticity of the information provided and the adherence to environmental and legal standards.

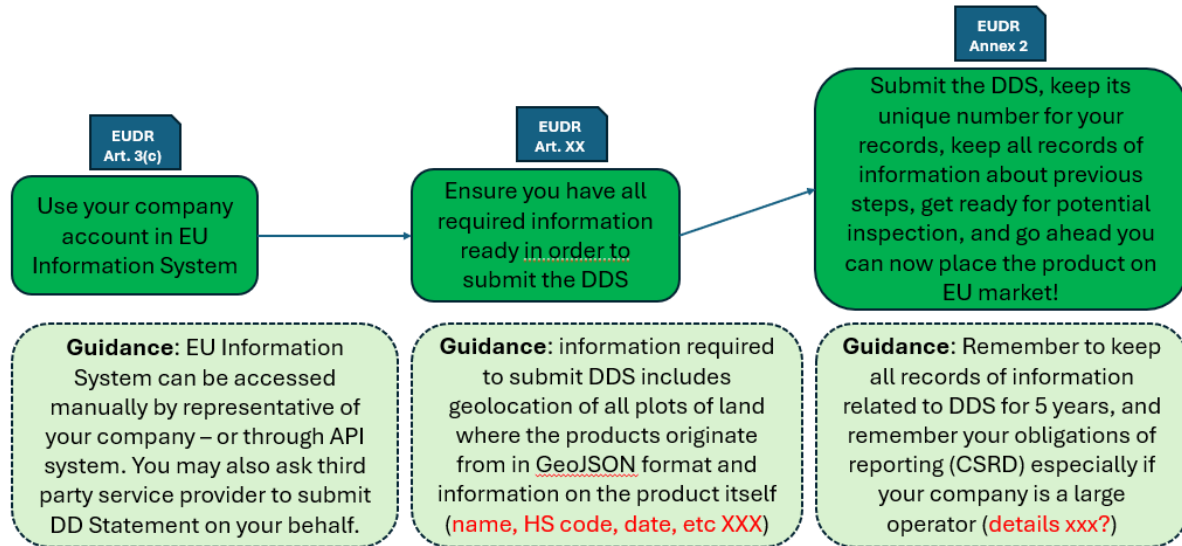
5. Continuous Improvement and Compliance Support:

Invest in continuous improvement programs that enhance compliance with deforestation and legal production standards. This might include training for local producers, adopting new technologies, or enhancing traceability mechanisms.

By following these guidelines, Suppliers can effectively contribute to the risk mitigation strategies of their EU counterparts, ensuring that the entire supply chain operates within the regulatory frameworks and sustains the high standards required by the EUDR. This collaborative approach

not only aids in compliance but also enhances the overall sustainability and integrity of the supply chains involved.

Step 6: Submit Due Diligence Statement



Under the EUDR, specific obligations are assigned to Operators and non SME Downstream Operators regarding the submission of due diligence statements prior to placing products on the EU market or exporting them - suppliers do not need to submit a Due Diligence Statement but need to provide accurate information to their buyers (Operators) who submit the Due Diligence Statement.

EUDR Step-by-step compliance: Key takeaways

- **Any business that first places products covered by the EUDR on the EU market is considered an "Operator"**, regardless of its size. Operators must adhere to the due diligence obligations to ensure that their products are:
 - Free from deforestation after 2020 (and, for timber products, also free from forest degradation).
 - Legally produced according to the laws of the country of origin.
 - This applies equally to products produced within the EU, imported into the EU, and exported from the EU.
- **Operators must complete the three key steps of due diligence—information collection, risk assessment, and risk mitigation—before placing products on the market or exporting them.**
 - The only exception applies to products sourced from a country or region officially assessed as "low risk" under the EUDR benchmarking process. In such cases, Operators only need to conduct information collection and submit a due diligence statement.
- **Operators must obtain the necessary information from their suppliers outside the EU to demonstrate compliance with EUDR requirements.** This includes:
 - Evidence that the products have been produced in compliance with the EUDR.
 - Geolocation data for the production plots where the products were harvested.
- **If a business sources EUDR-listed products from another company and transforms them into a different product that is also covered by the regulation, it is considered a "downstream operator."**
 - If it is **larger than an SME**, it must verify that due diligence has been conducted on the sourced products and submit a due diligence statement.
 - If it is **an SME**, it is exempt from full due diligence obligations and only needs to provide competent authorities with the reference number of the due diligence statement upon request.
- **If a business sources EUDR-listed products from another company and resells them without transforming them, it is classified as a "trader."**
 - If it is **larger than an SME**, it must verify that due diligence has been conducted on the sourced products.
 - If it is **an SME**, it only needs to keep records of its suppliers, the due diligence statements accompanying the products, and the buyers to whom it sells.
- **Suppliers in the country of origin have no legal obligations under the EUDR, as only companies with a presence in the EU are directly subject to its requirements.**
 - However, suppliers who proactively provide the necessary compliance data—such as geolocation information, evidence of deforestation-free production, and legal compliance—may strengthen their market position and competitiveness.

- While it is **not mandatory**, offering this information can make suppliers more attractive to EU buyers, as it facilitates compliance and risk mitigation efforts for Operators.

By understanding these roles and responsibilities, businesses along the supply chain can effectively navigate EUDR compliance while maximizing their opportunities in the EU market.

EUDR in practice: examples of business scenarios

To help in the visualisation and understanding of EUDR applications, some broad scenarios are presented from the perspectives of entities based outside the EU and targeting EU markets.

1. **Scenario 1: EU-Based operations with suppliers from outside the EU:** In this scenario, businesses operate within the EU, but source their raw materials from suppliers located outside the EU. This scenario embodies the complexities associated with international value chains and trade.
2. **Scenario 2: Operations outside the EU, targeting EU Markets:** Businesses operating beyond the borders of the EU, produce products which are either exported directly to enterprises based in the EU, or indirectly, via other links in the supply chain; in this latter case, the original producer may not know that their products will end up in the EU. This scenario delves into the intricacies of compliance requirements for non-EU entities wishing to access the EU market and explores the broader implications of EUDR on global value chains, including the significance of traceability and responsible sourcing.

These two scenarios serve as reference points for a more comprehensive understanding of EUDR compliance and implementation. In each scenario, the responsibilities of the companies involved are determined by their position in the supply chain, both in terms of geography (are they based inside or outside the EU?) and in terms of the stage of the supply chain they are at (are they placing products listed in the EUDR on the EU market, and if so, for the first time, or are they supplying them to other companies which place them on the EU market?). So, within each scenario, we describe the responsibilities of companies in the following situations:

- **Operator:** a company that first places a product listed in the EUDR on the EU market (regardless of size – SMEs are treated in exactly the same way as larger companies).
- **Large downstream operator:** a company that first places on the EU market a product listed in the EUDR made from another product also listed (e.g. chocolate made from cocoa beans) – i.e. products that have already been through the due diligence procedure – and is larger than an SME. (Note: “downstream operator” is not an official term used in the EUDR, but is helpful to describe the different responsibilities of companies in this position.)
- **SME downstream operator:** a company that first places on the EU market a product listed in the EUDR made from another product also listed – i.e. products that have already been through the due diligence procedure – and is an SME.
- **Large trader:** a company that buys products listed in the EUDR from an operator, and sells them on to other companies, and is larger than an SME.
- **SME trader:** a company that buys products listed in the EUDR from an operator, and sells them on to other companies, and is an SME.

Rwanda producers and exporters fit within **Scenario 2: Operations outside the EU, targeting EU Markets** and are known as **Suppliers** being companies involved in the production or trading of products (coffee) under scope of EUDR but not placing these products on the EU market (because they sell to EU based importers/trader/roasters and are not registered EU companies) – as such they cannot be classified as Operators or Traders, as per EUDR definitions. These companies may be suppliers to Operators as they may contribute to the global value chains, however they are not legally obliged under the EUDR to perform due diligence. They should nevertheless be ready to provide information

to support operators' due diligence processes, ensuring products are deforestation-free and legally produced.

The due diligence obligations include all three steps of the due diligence process – information collection, risk assessment and risk mitigation – together with filing a due diligence statement for each consignment of products placed on the market, confirming that the products meet the criteria and that due diligence has been carried out, and contains information about the products, including geolocation data on their origins.

If the country of origin is given a low-risk status under the benchmarking process (this will probably be unlikely for most tropical countries of origin), the process is slightly simpler, requiring only the information collection stage, and the filing of a due diligence statement.

Scenario 1: EU-Based Operations with Suppliers from outside the EU

Most of the commodities listed in the EUDR are not grown inside the EU (cocoa, coffee, palm oil, rubber), or only grown in relatively small quantities (soyabeans). This scenario therefore represents what is likely to be the most common situation for the application of the regulation: businesses which operate inside the EU, sourcing their raw materials from outside it. Below are six specific cases that will be explored in detail.

Example 1: Bernard Rothfos based in the EU in Hamburg, imports green coffee from outside the EU and sells it to **The Barn Coffee** an EU-based company in Berlin, which roasts the coffee and sells within the EU.

Example 2: A coffee importing company based in the EU, **Belco** in France imports green coffee from outside the EU and sells it to two EU coffee roasting companies (**Illycafé** in Italy, and **Coutume** roastery & café in France), which sell it within the EU.

Example 3: Illycafé then sells the roast coffee to two retailers (**Carrefour** a supermarket chain; and **Café Coco**, a small café) which in turn sell the roast coffee to businesses and consumers in the EU.

Example 4: This is the same as Example 2, with **Belco, Illycafé and Coutume**, but explores some of the complications round the transition period for the EUDR.

Example 5: A company based in the EU **Mare Terra Coffee** in Spain, imports coffee beans from outside the EU and trans-ships them through an EU port to the UK

Example 6: A company based in Switzerland **Sucafina**, imports green coffee from outside the EU, sells the coffee to a coffee roaster also based in Switzerland (**Nestle Nespresso**), which then supplies roast coffee to a retailer based in the EU (**Nespresso France**).

Example 1

Bernard Rothfos based in the EU in Hamburg, imports green coffee from Rwanda and sells it to The Barn Coffee an EU-based company in Berlin, which roasts the coffee and sells it within the EU.

Companies subject to the EUDR:

- *Bernard Rothfos* is an “Operator”: a company that first places a product listed in the EUDR on the EU market.

- *The Barn Coffee* is a downstream operator: a company that places on the EU market a product listed in the EUDR made from another product also listed – i.e. products that have already been through the due diligence procedure

Bernard Rothfos is placing a product listed in the EUDR (green coffee) on the EU market for the first time, so it is an “Operator”. It must therefore exercise due diligence to ensure that the products meet the EUDR criteria of deforestation-free and legal production. This includes all three steps of the due diligence process – information collection, risk assessment and risk mitigation – unless the country of origin - Rwanda - is given a low-risk status under the benchmarking process, in which case it only needs to carry out the information collection step. The company must file a due diligence statement for each consignment of products placed on the market, including providing the geolocation data for the places where the coffee was harvested.

The Barn Coffee is a “Downstream Operator”, transforming a product already imported into the EU from Rwanda? and for which a due diligence statement has been filed. Since it is a Downstream Operator it, too, must file a due diligence statement for the roast coffee it places on the EU market, including geolocation data for the coffee – Example 2 gives a further elaborated example.

Example 2

A coffee importing company based in the EU (France), Belco, imports green coffee from Rwanda and sells it to two EU coffee roasting companies (Illycafé in Italy, and Coutume roastery & café in France), which sell it within the EU.

Companies subject to the EUDR:

- *Belco* is an Operator: a company that imports and first places a product listed in the EUDR on the EU market.
- *Illycafé and Coutume* are both Downstream Operators: companies that first place on the EU market a product listed in the EUDR made from another product also listed. *Illycafé* is a large multinational (MNE) company, *Coutume* is an SME.
- Since they are all Operators, all three companies could be subject to full checks by EU competent authorities.

Belco is just like Bernard Rothfos – it is placing a product listed in the EUDR (green coffee) on the EU market, so it is an Operator and must exercise due diligence and file a due diligence statement for the green coffee.

Illycafé and Coutume are not like Belco, however. Because they make a product that is itself listed in the EUDR (roast coffee) they are also operators, but their obligations are different because the raw material they are using (the green coffee) has already been through the due diligence process – they are “downstream operators”.

Their obligations then vary depending on their size. *Illycafé* being an MNE is subject to the EUDR regulations, so it needs to satisfy itself that due diligence has been exercised (by the importer Belco) in accordance with the EUDR. It must file a due diligence statement for the roast coffee it places on the EU market, including geolocation data for the coffee. **Coutume** is an SME, so it is completely exempt from the due diligence obligations, and only has to provide the competent authorities with the reference number of the due diligence statement of the original products upon request.

Example 3

Illycafé then sells the roast coffee to two retailers (Carrefour a supermarket chain; and Café Coco, a small cafe) which in turn sell the roast coffee to businesses and consumers in the EU.

Companies subject to the EUDR:

- As already identified, Illycafé is a downstream operator: a company that first places on the EU market a product (roast coffee) listed in the EUDR made from another product also listed (green coffee).
- Carrefour and Café Coco are both traders: a company that buys products listed in the EUDR from an operator. Carrefour is a large trader, Café Coco is an SME.
- Illycafé and Carrefour could be subject to full checks by competent authorities; checks on Café Coco, since it is an SME, would normally cover only examination of documents.

As in Example 2, **Illycafé** is an operator, in this case a downstream operator. It satisfies itself that due diligence has been exercised by the importer (Belco) in accordance with the EUDR, and files a due diligence statement for the roast coffee it sells to Carrefour and Café Coco, in the EU market.

Carrefour is a large “trader” – it does not first place the coffee on the EU market, but purchases it from the downstream operator (Illycafé). Since Carrefour is larger than an SME, it must exercise due diligence for the coffee. Since the coffee has already been through the due diligence process, however, this means that must satisfy itself that due diligence has been exercised (Illycafé) in accordance with the EUDR – it is in the same situation as Company D, just one step further down the supply chain. It must file a due diligence statement for the coffee it puts on sale to final consumers.

Café Coco is an SME, so it does not need to do this; it merely needs to keep a record of who it buys the coffee from, and the details of the accompanying due diligence statements, and who it sells the coffee to, but only if they are themselves traders who will sell the coffee onwards; if it sells the furniture to final consumer, there is no requirement to keep records.

Examples 4A, 4B and 4C

Examples 4A, 4B and 4C illustrate some of the complexities of the transition period. They are based on Example 2, in which Company C, based in the EU, imports green coffee from outside the EU. Example 4C adds the second stage, where Company C sells the green coffee to two EU companies producing roast coffee (large Company D and small Company E), which sell it within the EU.

- *In Example 4A, the green coffee that importer Belco places on the market comes from coffee farms in Rwanda where forest had been cut down before 29 June 2023, and the coffee reaches the EU market **before** 30 December 2024.*
- *In Example 4B, the green coffee that importer Belco places on the market comes from coffee farms in Rwanda where forest had been cut down before 29 June 2023, but the coffee reaches the EU market **after** 30 December 2024.*
- *In Example 4C, the green coffee that importer Belco places on the market comes from coffee farms in Rwanda where forest had been cut down before 29 June 2023, and it reaches the EU market after 30 December 2024, so the coffee roasting Illycafé and Coutume place on the EU market is produced **after** 30 December 2024.*

In all of these cases, **Belco** is an operator. The question that arises is to what extent it is liable for listed products produced before the EUDR enters fully into force.

In Example 4A, the green coffee reaches the EU market before the end of the 18-month transition period for implementation of the EUDR, which comes to an end on 29 December 2024. **Belco** therefore has no obligations under the EUDR.

In Example 4B, the green coffee reaches the EU market after the end of the transition period. However, it was harvested before the entry into force of the EUDR, on 29 June 2023, so under Article 1(2) of the regulation, a due diligence statement does not need to be filed but **Belco** will need to make sure that it has all necessary documents to show that this is the case, proving that coffee was harvested and sourced before 29 June 2023.

In Example 4C, the green coffee reaches the EU market after the end of the transition period, so as in Example 4B, **Belco** does not need to file a due diligence statement – though it must be able to show that the coffee was harvested before entry into force. However, **Illycafé and Coutume** are placing their own products listed in the EUDR – roast coffee – on the EU market *after* the end of the implementation period, so they are subjected to the regulation and must carry out the full due diligence procedure and file due diligence statements. They will therefore be reliant on **Belco** to provide all the necessary information, including the time, date of harvest and geolocation data for the source of the coffee, and evidence that the coffee was harvested before 31 December 2020, and without causing forest degradation, and were produced legally. This may prove challenging.

Also note that the status of **Illycafé and Coutume** has changed. Since the green coffee that importing Belco has provided them with has *not* been through the due diligence process, they cannot be considered to be downstream operators; they are ‘first placer’ operators and both of them – even Coutume, the SME – must go through the full due diligence procedure.

Example 5

A company based in the EU Mare Terra Coffee in Spain, imports coffees from Rwanda and trans-ships them through an EU port to the UK.

Companies subject to the EUDR: none.

Although coffee is listed in the EUDR, and **Mare Terra Coffee** is based in the EU, in this example it is not placing products on the EU market – they are simply being offloaded from a ship at an EU port, probably spending some time in a warehouse, and then being re-exported to the UK, a country outside the EU. The European Commission has clarified that the processes known as customs warehousing, inward processing or temporary admission do not qualify as placing the product on the market for the purposes of the EUDR. Mare Terra Coffee therefore has no obligations with regard to the EUDR. Of course, if the company placed some of its imported coffee on the EU market, and shipped the rest to the UK, it would be an operator with respect to the coffee sold in the EU. (Note that the UK is introducing its own due diligence regulation for forest risk commodities, though it is significantly different from the EUDR, and is in any case not yet in force.)

Example 6

A company based in Switzerland Sucafina, imports green coffee from Rwanda, sells the coffee to a coffee roaster also based in Switzerland (Nestle Nespresso), which then supplies roast coffee to a retailer based in the EU (Nespresso France).

Companies subject to the EUDR:

- Companies Sucafina and Nestle Nespresso have no obligations under the EUDR, and would not be checked.

- Nestle France is an operator: a company that first places a product listed in the EUDR on the EU market. It could be subject to checks by competent authorities.

The product **Sucafina** is importing – green coffee – is listed under the EUDR, but the company is based in Switzerland, which is not an EU Member State. Sucafina would only be subject to the EUDR if it placed the green coffee on the EU market, but in this example it sells only to another Swiss company, so it is not subject to the EUDR for this coffee.

Nestle Nespresso is based outside the EU, so has no obligations under the EUDR. It is the company it sells to – **Nespresso France** – which is based inside the EU and imports the roast coffee to the EU, which qualifies as an ‘operator’, and has all the obligations of due diligence).

Nestle Nespresso is the first company in this example to place any products – roast coffee – on the EU market. It is therefore an operator, and must exercise due diligence to ensure that the products meet the EUDR criteria of deforestation-free and legal. This includes all three steps of the due diligence process – information collection, risk assessment and risk mitigation (unless the country of origin is given a low-risk status under the benchmarking process, in which case only information collection is needed). The company must file a due diligence statement for each consignment of coffee placed on the market, including the geolocation data for the farms of origin of the coffee, and evidence that they have been produced without deforestation and legally – which means, of course, that it must be able to obtain this information from Company I and J (see Scenario 3 for further discussion of this aspect).

Scenario 2: Operations outside the EU, Targeting EU Markets

This scenario builds on Scenario 1, but considers the situation from the point of view of businesses operating outside the EU but seeking to export their products to enterprises based within the EU, and of businesses producing products which end up in the EU via intermediate links in the supply chain. Below are three specific cases that will be explored in detail.

Example 7: A company based outside the EU **COFFEE BUSINESS CENTRE(CBC)** in Rwanda sells green coffee to a company based inside the EU, **BRIZ COFFEE NV** in Belgium which imports it into the EU, roasts it and sells to consumers.

Example 8: A coffee cooperative based outside the EU **MISOZI/KOPAKAMA** collect coffee cherry as a bulking agent/collector (Trader) and as a local processor (coffee washings station/dry miller) and exports them to the EU, **GEPA Trading Company, Germany**.

Example 9: A coffee trader company Volcafe Ltd based outside the EU in Switzerland, buys green coffee and sells to an instant/soluble coffee production factory Intimex in Vietnam also based outside the EU in Switzerland. The factory produces instant coffee in bulk, which it sells to a another trading and packaging company Sucafina Instant, based outside the EU in the United Kingdom, which packages the instant coffee into jars and sachets. Sucafina Instant sells these to many other companies around the world who place their own brand names on the products, including Mercadona a supermarket in the Spain, within the EU . The coffee farms from which the coffee is harvested is certified by Rainforest Alliance (RFA), and Volcafe, Intimex and Sucafina Instant each ensure that the coffee is subject to RFA chain-of-custody certification.

Most of the companies in these three examples have no obligations under the EUDR because they are not based in the EU and operate outside the EU. The EUDR only applies to ‘a natural or legal person established in the Union’, which means an individual whose place of residence is in the EU, or a company or other organisation with a registered office, central headquarters or permanent business establishment in the EU. Nevertheless, all these companies will be *affected* by the requirements of the EUDR.

Example 7

*A company based outside the EU **COFFEE BUSINESS CENTRE(CBC)** in Rwanda sells green coffee to a company based inside the EU, **BRIZ COFFEE NV** in Belgium which imports it into the EU, roasts it and sells to consumers.*

Companies subject to the EUDR:

- **BRIZ COFFEE NV** is an operator: a company that first places a product listed in the EUDR on the EU market. It could be subject to checks by competent authorities.
- **COFFEE BUSINESS CENTRE(CBC)** has no obligations under the EUDR, and will not be checked; but it will need to provide information on EUDR compliance to **BRIZ COFFEE NV**.
- **COFFEE BUSINESS CENTRE(CBC)** is based outside the EU, so has no obligations under the EUDR. It is the company it sells to – **BRIZ COFFEE NV**.

– which is based inside the EU and imports the green coffee to the EU, which qualifies as an ‘operator’, and has all the obligations of due diligence, as explained above. But **COFFEE BUSINESS CENTRE(CBC)** must be able to collect and pass on the information that **BRIZ COFFEE NV.** needs to access to be able to exercise due diligence and file a due diligence statement – evidence that the products have been produced in compliance with the EUDR, i.e. are free of deforestation and legal, and information on their origin, including their geolocation data for the point of harvesting.

If it cannot provide this, **BRIZ COFFEE NV.** will not be able to place these products on the EU market. It is likely that the requirement to fulfil the obligations of the EUDR will deepen the relationship between the two companies. If the products are shown to be non-compliant, it is **BRIZ COFFEE NV.** that will be liable, so **BRIZ COFFEE NV.** must have faith in the ability of **COFFEE BUSINESS CENTRE(CBC)** to collect and pass on the necessary information. This may lead it to invest in capacity-building improvements in **COFFEE BUSINESS CENTRE(CBC)** to enhance its ability to collect the necessary information and to make sure it is sourcing from areas that are free of deforestation and any illegality, for example by developing robust traceability systems. This is an example of a ‘trickle-down effect’ of the EUDR, applying to companies producing products listed in the EUDR even if they are not themselves placing them on the EU market.

Example 8

A coffee cooperative based outside the EU **MISOZI/KOPAKAMA** collect coffee cherry as a bulking agent/collector (Trader) and as a local processor (coffee washings station/dry miller) and exports them to the EU **GEPA Trading Company, Germany.**

Companies subject to the EUDR:

MISOZI/KOPAKAMA have no obligations under the EUDR and will not be checked; but they must have some way of passing information on EUDR compliance down the supply chain to any EU based company that will take ownership of the coffee in the EU, for example Company **A GEPA Trading Company, Germany.**

This case, with one cooperative involved outside the EU and one company inside the EU, is a good example of the complexity of many supply chains for the commodities and products covered by the EUDR (if anything, it is probably an over-simplification). As in the previous example, none of the entities based in the producer country – Cooperative S, Local trader T, Company U and Company V – have any obligations under the EUDR, as they are not placing any products on the EU market. The only company that does is the EU based company that will take ownership and first place the coffee on the EU market.

However, as in Example 7, the necessary information on the origin of the products and their compliance with the criteria in the EUDR must be passed through all the links in the supply chain, starting with the coffee farms with Cooperative S, to enable the EU based importer to be able to import the coffee to the EU in the confidence that they are compliant with the regulation. This may well lead to the development of the same kind of closer relationships and investments between the various links in the supply chain that we mentioned in the previous example. *It also may lead companies like Company V to try to simplify their supply chains, and increase the proportion of coffee bought directly from the coffee farms and cooperatives rather than indirectly through local traders.*

Example 9

A coffee trader company Volcafe Ltd based outside the EU in Switzerland, buys green coffee and sells to an instant/soluble coffee production factory Intimex in Vietnam also based outside the EU in Switzerland. The factory produces instant coffee in bulk, which it sells to a another trading and packaging company Sucafina Instant, based outside the EU in the United Kingdom, which packages the instant coffee into jars and sachets. Sucafina Instant sells these to many other companies around the world who place their own brand names on the products, including Mercadona a supermarket in the Spain, within the EU . The coffee farms from which the coffee is harvested is certified by Rainforest Alliance (RFA), and Volcafe, Intimex, Sucafina and Mercadona Instant each ensure that the coffee is subject to RFA chain-of-custody certification.

Companies subject to the EUDR:

- Mercadona is an operator: a company that first places a product listed in the EUDR on the EU market. It could be subject to checks by competent authorities.
- Companies Volcafe, Intimex and Sucafina Instant have no obligations under the EUDR, and will not be checked; but they must have some way to passing information on EUDR compliance down the supply chain, even though Volcafe and Intimex do not know that their products, or at least some of their products, are destined for the EU.

This case is very similar to Example 8, but in example 8 we assume that all the companies involved in the supply chain know that their coffee will end up in the EU. In this example, the first two companies in the supply chain – Volcafe and Intimex – have no idea where their products end up; Intimex knows only that retailing Sucafina Instant, to whom it supplies instant coffee, packages instant coffee for several global distribution and retailing companies, including the EU.

As in the previous example, the only company that has any obligations under the EUDR is Mercadona, which imports the instant coffee and places it on the EU market and therefore qualifies as an operator. However, as in the previous two examples, the necessary information on the origin of the products and their compliance with the criteria in the EUDR must be passed through all the links in the supply chain. Mercadona must be able to show that the farms from where coffee was harvested was not associated with deforestation, or forest degradation, or illegal behaviour, and must be able to include full information on them, including the geolocation data for the farms, and the time and date of harvesting, in its due diligence statement.

Reliable traceability systems, which can pass all this information on accurately and without fraud throughout the supply chain – whether these are private company systems or public national traceability systems – will be essential. Voluntary certification systems, such as Rainforest Alliance, Fairtrade, or RSPO are likely to be helpful in this respect, but cannot by themselves substitute for the due diligence process in the EUDR. In other words, companies placing EUDR-listed products on the EU market cannot simply rely on sourcing certified products; Mercadona cannot meet its obligations under the EUDR *only* by importing RFA certified instant coffee. Recital 52 in the EUDR (part of its preliminary explanatory text) makes this explicit: “In order to recognise good practice, certification or other third-party verified schemes could be used in the risk assessment procedure. They should not, however, substitute the operator’s responsibility as regards due diligence.”

Annex 1: Key terms, definitions and concepts in the EUDR

The EU Deforestation Regulation is an innovative mechanism for attempting to break the link between consumption and deforestation; while it builds on the EU Timber Regulation, it introduces many elaborations and new features. Consequently, the precise implementation of many of its aspects is likely to need further interpretation and clarification. The European Commission has recognised this, and to date has issued two sets of clarifications in the form of answers to [“frequently asked questions”](#). Further iterations of this document will appear.

The Commission has also undertaken to publish guidelines on specific issues, including on legality, the definition of “agricultural use” (intending to address issues related to agroforestry and agricultural land) and certification. It also intends to collect and share examples of best practice in implementing the regulation.

Criteria

Deforestation-free (Article 3(a); definitions included in Article 2(13)):

- a) “that the relevant products contain, have been fed with or have been made using, relevant commodities that were produced on land that has not been subject to deforestation after December 31, 2020, and
- b) in case of relevant products that contain or have been made using wood, that the wood has been harvested from the forest without inducing forest degradation after December 31, 2020;”

Legal (Article 3(b); definitions included in Article 2(40)):

Products placed on or exported from the EU market must “have been produced in accordance with the relevant legislation of the country of production” – which means: “the laws applicable in the country of production concerning the legal status of the area of production in terms of:

- land use rights;
- environmental protection;
- forest-related rules, including forest management and biodiversity conservation, where directly related to wood harvesting;
- third parties’ rights;
- labour rights;
- human rights protected under international law;
- the principle of free, prior and informed consent, including as set out in the United Nations Declaration on the Rights of Indigenous Peoples;
- tax, anti-corruption, trade and customs regulations”

Due diligence obligations

The due diligence procedure includes three steps:

A process for **collecting information** about the products, including their description, quantity, origin (including geolocation data – the geographic coordinates of the land on which they have been grown), details of suppliers, and evidence that the products are deforestation-free and have been produced legally. (Article 9.)

A **risk assessment** step, to determine the level of risk of non-compliance associated with the products. This includes assessing the risk level of the country (as determined by the benchmarking process); its levels of deforestation; the presence of indigenous peoples, levels of consultation with them, and any land use or ownership claims; the reliability of the information collected in the first stage; any concerns about the country (such as levels of corruption, lack of law enforcement, violations of human rights, etc.); the complexity of the supply chains and any record of non-compliance within them; the risk of mixing with products of unknown origin; the risk of circumvention; and any information supplied by certification or other third-party-verified schemes. Risk assessments are to be reviewed regularly, at least once a year. (Article 10.)

A **risk mitigation** step if the company cannot be sure that there is no risk, or a negligible risk, that the products are not compliant. This could include requiring additional information, data or documents, or undertaking independent surveys or audits or other measures, and providing support with compliance to the company's suppliers. Companies are required to have in place adequate systems to deliver effective risk mitigation, including making them subject to independent audit (SMEs are exempt from the audit requirement). (Article 11.)

The **due diligence statement** that operators are obliged to submit before the products are placed on the market or exported must state that the products meet the criteria, or at least that there is a negligible risk of them not doing so (Article 4(2 and 3)). The statement must confirm that due diligence was carried out and that no or only negligible risk was found. It must contain the information set out in Annex II to the regulation, which includes details of the company and the products and the country of production and all plots of land of production, including geolocation coordinates, latitude and longitude. These statements will be entered in a register which will be available to enforcement agencies ("competent authorities") in EU member states and, in an anonymised form, to the public (Article 33).

Benchmarking

Within 18 months of the entry into force of the EUDR (i.e. the end of 2024) the European Commission must have assessed the level of risk of producer countries, or parts of them, and must place them in three tiers: high, standard or low. All countries are assumed to be standard risk to start with. The list will be kept under review and updated in the light of new evidence; producer countries will be informed of any change in their risk level and given a chance to respond in case the level is raised. The Commission is to engage in dialogue with any country classified or proposed to be classified as high risk, with the objective of reducing the level of risk.

The level of risk will be based primarily on an assessment of the rate of deforestation; the rate of expansion of agricultural land for relevant commodities; and the production trends of relevant commodities and products (Article 29(3)). The assessment *may* also take into account a range of other factors: consideration of the extent to which the country's Nationally Determined Contribution (NDC) to the Paris Agreement on climate change includes land-use emissions (together with information provided by the country or others on this issue); consideration of any agreements between the country and the EU or its member states that address deforestation; the presence of relevant national laws and whether they are effectively enforced, including laws on human rights, the rights of indigenous peoples, local communities and other rights holders; whether the country makes data available transparently; and the presence of any UN or EU sanctions (Article 29(4)).

Companies sourcing products from low-risk countries will be subject to a simplified due diligence procedure, including only the information collection requirements of the due diligence procedure and

not the risk analysis or risk mitigation steps. Companies sourcing products from high-risk countries will not face any additional requirements, but they will be subject to an increased frequency of checks by competent authorities.

Enforcement

The EUDR requires member states' competent authorities to carry out checks to establish whether companies are complying with their obligations (Article 16). The authorities are to carry out their own risk analysis of companies, based on the countries, or parts of countries, they source from, the characteristics of the supply chain (such as the risk of mixing with non-compliant products), the company's history of compliance with the regulation, the risks of circumvention, and any other relevant information. The regulation specifies the minimum levels of checks the authorities must carry out each year, in terms of minimum percentages of the numbers of operators placing on the market or exporting each commodity: 9 per cent of operators sourcing from high-risk countries, 3 per cent for standard risk and 1 per cent for low risk. For high-risk sources, the checks must also cover at least 9 per cent of the quantity of the relevant products.

The checks must examine a company's due diligence system and its implementation of it, including examination of the documentation collected to prove compliance (Article 18). The authorities can also conduct on-the-ground investigations or use scientific analyses (e.g. DNA analysis or satellite images) to gather more information. The checks are to apply equally to operators and non-SME traders; for SME traders the checks are normally to cover only examination of documents, but could be extended to spot checks, including field audits (Article 19). Where the authorities identify situations with a very high risk of non-compliance, the regulation allows for them to take immediate action to prevent the products being placed on the market or exported (Articles 17 and 23).

Associated definitions

Deforestation: "the conversion of forest to agricultural use, whether human-induced or not" (Article 2(3)).

Forest degradation: "structural changes to forest cover, taking the form of the conversion of: (a) primary forests or naturally regenerating forests into plantation forests or into other wooded land; or (b) the conversion of primary forests into planted forests" (Article 2(7)). (This definition is to be reviewed no later than two years after entry into force (i.e. June 2025).)

Forest: "land spanning more than 0.5 hectares with trees higher than 5 metres and a canopy cover of more than 10%, or trees able to reach those thresholds in situ, excluding land that is predominantly under agricultural or urban land use" (Article 2(4)). (This is an FAO definition.) "Agricultural plantations" are explicitly excluded from the definition of forest (Article 2(6)).

Other wooded land: "land not classified as 'forest': spanning more than 0.5 hectares, with trees higher than 5 metres and a canopy cover of 5 to 10%, or trees able to reach these thresholds in situ, or with a combined cover of shrubs, bushes and trees above 10%, excluding land that is predominantly under agricultural or urban land use" (Article 2(12)). (This is another FAO definition.) (The possible extension of the EUDR to other wooded land is to be reviewed no later than one year after entry into force (i.e. June 2024).)

Geolocation: "the geographical location of a plot of land described by means of latitude and longitude coordinates corresponding to at least one latitude and one longitude point and using at least six decimal digits; for plots of land of more than 4 hectares used for the production of the relevant

commodities other than cattle, this shall be provided using polygons with sufficient latitude and longitude points to describe the perimeter of each plot of land.” (Article 2(28).)

Company sizes (definitions taken from EU Directive 2013/34/EU):

- Small and medium-size enterprise (SME): a company which does not exceed at least two of these limits: (a) balance sheet total: €20 million; (b) net turnover: €40 million; (c) average number of employees during the financial year: 250.
- Small company: a company which does not exceed at least two of these limits: (a) balance sheet total: €4 million; (b) net turnover: €8 million; (c) average number of employees during the financial year: 50
- Micro-enterprise: a company which does not exceed at least two of these limits: (a) balance sheet total: €350,000; (b) net turnover: €700,000; (c) average number of employees during the financial year: 10

Annex 2: List of tools and resources

EU sources

Text of the [EU Deforestation Regulation](#)

European Commission [web page on the EUDR](#)

[Guidance](#)

[Proposal for a Regulation amending Deforestation Regulation as regards the date of application](#)

[Third edition of FAQs](#)

[Strategic Framework for Cooperation](#)

[SME factsheet](#)

[Mythbuster](#)

Other sources

Tropical Forest Alliance overall analysis of the EUDR:

<https://www.tropicalforestalliance.org/assets/Uploads/The-EU-Deforestation-Regulation-Analysis-May-2024.pdf>

[CDP Policy Explainer on the EU Deforestation Regulation \(EUDR\)](#)

Annex 3: EUDR data collection checklist

This checklist serves as an essential tool for producers, intermediaries, exporters, and operators to uphold the requirements for placing products on the EU market. It ensures clarity and consistency in the data collected, aiding in the effective implementation of due diligence processes across all supply chain actors.

Companies can use this checklist to ensure that all necessary information is accounted for and ready for inspection or sharing with next supply chain business partner.

Geolocation Data

- Exact geolocation of all plots of land where the commodities were produced.
- Format of data to be collected and examples: see details in Annex 3 “Collecting geolocation data”

Product Description (example)

Trade Name: Mountain Coffee – Kamegeri
Description: Green coffee beans
HS code: 09011100
Variety: Coffea arabica bourbon
Processing: Fully washed in Kamegeri coffee washing station.
Lot Number: 28/086/24 021
Harvest and processing period: March – July 2024

Quantity of Products (example)

- 320 bags of 60kg each bag:
- Net Weight: 19,200 KGS
- Gross weight: 19,520 KGS

Country and Parts of Production (example)

- Country of origin: Rwanda
- Province: Southern province
- District: Nyamagabe
- Production region: Kamegeri

Supplier and Customer Details (example)

- Name, postal address, and email address of any business or person from whom the products have been sourced.
- Name, postal address, and email address of any business, operator, or trader to whom the products have been supplied.

Mountain Coffee Co., Ltd
Ref. Jean Paul Ngomayamahoro
P.O. Box 104 -Kigali
Gikondo-Magerwa, NAEB HQ Office

Street / KK 6 AV to KK 530 St
P. O. Box 104 Kigali
Tel +250 78847XXXX
Email: mountaincoffeeXXXX@gmail.com

Deforestation-Free and Legality Information

- Adequately conclusive and verifiable information demonstrating that the products are deforestation-free.
- Information verifying that the commodities have been produced in accordance with the relevant legislation of the country of production, including any rights to use the area for production.

Evidence and Documentation

- All information should be accompanied by evidence, such as certificates, third-party verification reports, or legal documents that can substantiate the claims made in the checklist.

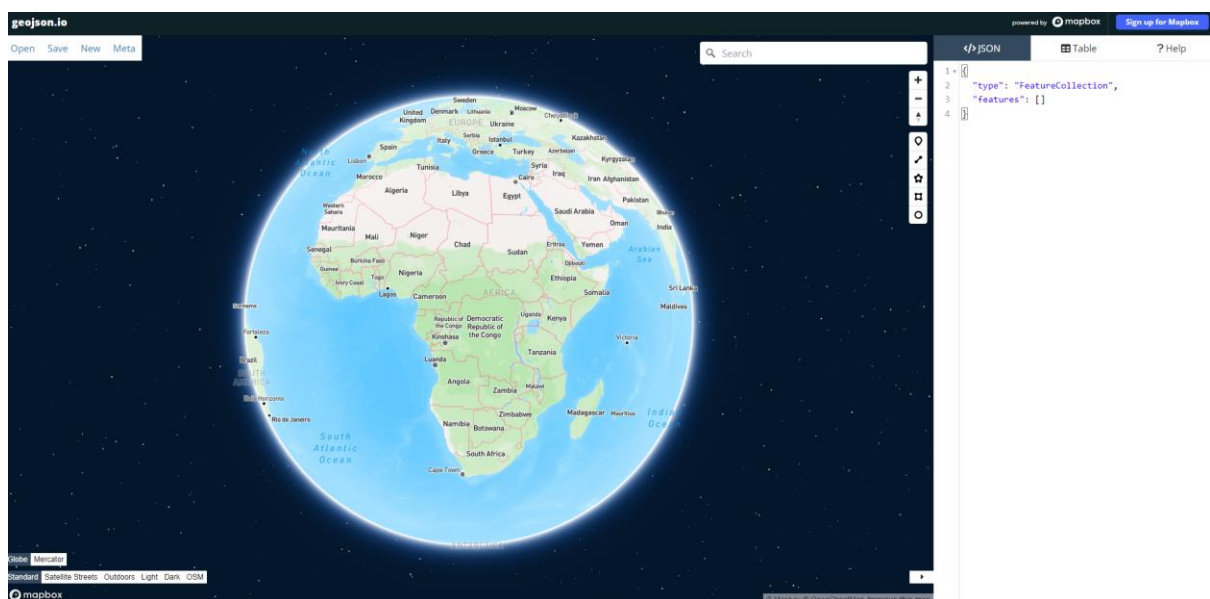
Annex 4: Geolocation of plots of land: data collection

This annex provides detailed instructions on how to collect and submit geolocation data for plots of land in compliance with the new EU Deforestation Regulation (EUDR). The required format for such data is GeoJSON, a standard for encoding geographic data structures.

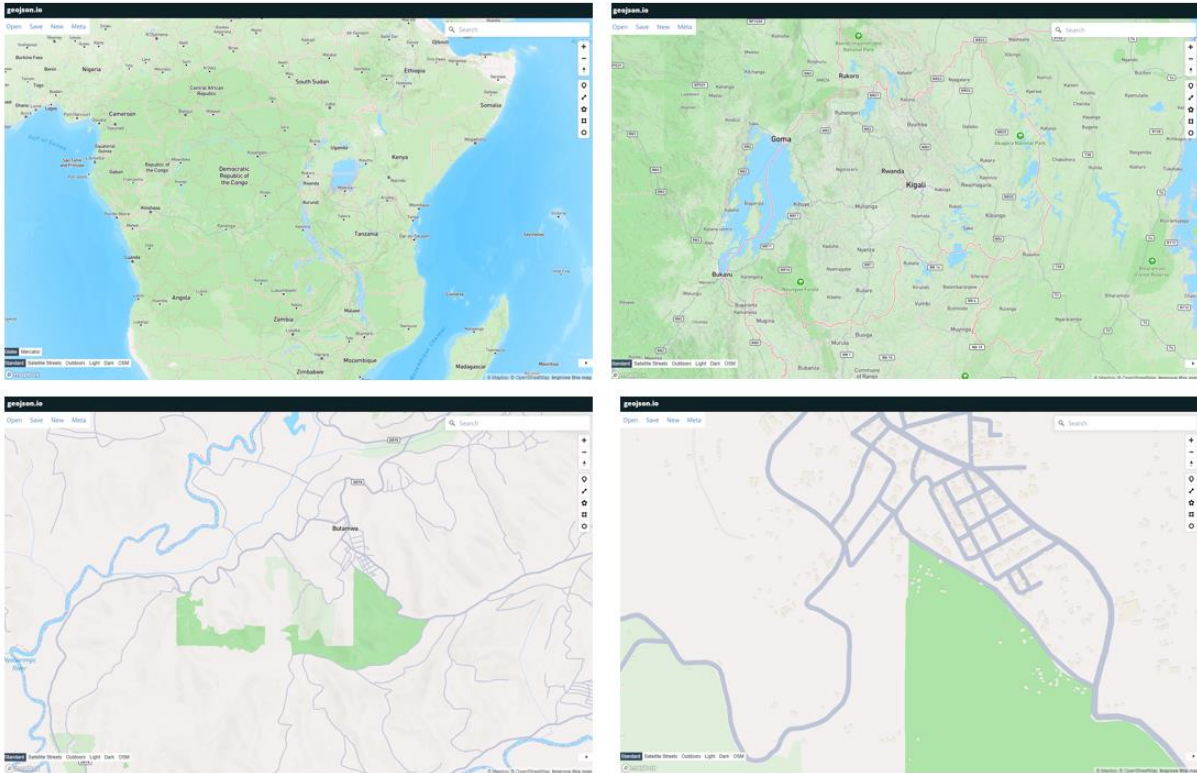
To assist in ensuring accurate data collection and submission, this annex includes practical examples demonstrating how to format and provide the geolocation data correctly. Following these guidelines will help meet the EUDR requirements and support efforts to monitor and prevent deforestation effectively.

Example of application that is free of charge and enables to collect such GeoJSON appropriate format for geolocation of plot of land:

Go to: <https://geojson.io/#map=2/0/20>



Start zooming on the region of the map to reach appropriate level to start collection geolocation data of the plots of land:



And then use the functionalities of the application to identify the plot of land for which you need to collect the geolocation data, for which the GeoJSON format is automatically collected in the right hand column:



Copy the GeoJSON data (the whole string of information in the right) and keep that information (e.g. in an excel file) for each plot of land. This is the geolocation data that needs to be provided to the EU operators and submitted as part of their “Due Diligence Statement” directly in the EUDR Information System of the European Commission.

Annex 5: Factsheets of selected technology solutions

This annex presents a selection of technological solutions used in the context of EUDR. It is important to note that these factsheets represent only a limited scope of the tools currently available.

We invite technology solutions providers to share information with ITC in case they would like a factsheet of their solution to be featured in this annex. (Please fill the online survey here https://tools.sustainabilitymap.org/survey/eudr_solutions and contact Mathieu Lamolle, ITC EUDR Focal Point: lamolle@intracen.org).

**Developed by:**

- Forest Data Partnership and related contributors

Geographic Focus:

- Global

Coverage:

- What is in that plot is an open-source solution which helps to produce relevant forest monitoring information and support compliance with deforestation-related regulations. Whisp is robust, transparent, and replicable, built on interoperable open standards. All code is open, publicly available, and can be inspected, reproduced, and adapted on GitHub.

Categorization:

- Deforestation Risk Analysis and Forest Monitoring

Mission & Focus:

- To provide a robust, open-source solution for geospatial analysis and forest monitoring, supporting the convergence of evidence approach to meet zero deforestation requirements and aid due diligence processes.
- WHISP focuses on enabling comprehensive geospatial analysis of land plots to determine forest cover, deforestation, agricultural uses, and conservation significance, helping stakeholders make informed decisions on land use and compliance with deforestation regulations.

Target Beneficiaries:

- Smallholder farmers
- Third-party verifiers
- Government authorities
- NGOs
- Supply chain actors

Key Features & Uniqueness:

- Convergence of Evidence: WHISP integrates multiple geospatial datasets to provide a comprehensive analysis of land use, supporting informed decision-making.
- Open-Source: The solution is freely available, allowing users to customize and integrate it into their existing systems.
- Interoperable: Designed to work with various geolocation systems, including Python and JavaScript, and integrates seamlessly with tools like Collect Earth Online for visual validation.

Limitations:

- Users may require technical expertise to implement and customize WHISP for specific needs.
- Effective use depends on the availability of relevant geospatial datasets and the capacity to analyze and interpret the results.

Cost & Accessibility:

- **Accessibility:** WHISP is designed to be accessible through various platforms, including integration with mobile apps like Ground, which enables smallholders to monitor their plots directly from their devices.
- **Cost:** The solution is open-source and free to use, making it accessible to a broad range of stakeholders without the burden of software costs.

Launch Date:

- The WHISP solution has been gradually rolled out, with significant milestones including:
 - March 2023: Launch of WHISP as an API
 - March 2024: Launch of WHISP in Earth Map and Ground app

Access & Resources:

- **Access:**
 - <https://openknowledge.fao.org/server/api/core/bitstreams/14b66e7a-c03d-4644-a486-8712a4006cd8/content>
 - GitHub Repository: [WHISP Source Code](#)
 - Collect Earth Online Visualization: [Collect Earth Project](#)
- **More Information:** Additional resources and information can be found through the Forest Data Partnership and associated organizations.
- **Capacity Building:** WHISP is designed to be user-friendly, especially within the Ground app, where minimal training is required. The solution is also accompanied by documentation and resources available on GitHub to help users implement and customize the tool.

Developed by:

- United Nations International Trade Centre (ITC)

Geographic Focus:

- Global

Coverage:

- The platform is designed to support global value chains, with specific implementations mentioned in regions like Uganda, where it supports the compliance of coffee exports to the European Union.

Categorization:

- Data Collection and Traceability
- Deforestation Risk Analysis

Mission & Focus:

- To provide a modern, integrated platform that supports all actors along global value chains in complying with deforestation regulations, such as the European Union Deforestation Regulation (EUDR). The DFTG aims to connect various data sources, align stakeholders, and foster a comprehensive approach to compliance, ensuring no actor is left behind.
- The DFTG focuses on bridging the gap for sustainable trade by offering accessible solutions for data collection, sharing, mapping, and analysis to help stakeholders meet EUDR requirements.

Target Beneficiaries:

- Smallholder farmers
- Cooperatives
- Exporters
- EU Operators
- Business Support Organizations
- International Buyers

Key Features & Uniqueness:

- **Integrated Platform:** DFTG connects various data sources and stakeholders, providing a comprehensive approach to EUDR compliance.
- **Data Sovereignty:** Ensures producers maintain control over their data while facilitating transparency and traceability.
- **EUDR Compliance Tools:** Offers a suite of tools for data collection, mapping, and deforestation analysis tailored to meet EUDR requirements.

- **Registry & Visibility:** Allows producers, cooperatives, and exporters to showcase their compliance through a public registry, enhancing their visibility to international buyers.

Limitations:

- Successful implementation may require cooperation from various stakeholders across the supply chain.
- The effectiveness of the platform depends on the accuracy and availability of data provided by users and integrated systems.

Cost & Accessibility:

- **Accessibility:** The DFTG platform is designed to be user-friendly, with tools that are accessible to a wide range of stakeholders, including small producers.
- **Cost:** Information on the specific cost structure is not provided, but the platform aims to offer accessible and efficient solutions for compliance, potentially reducing costs related to regulatory compliance and data management.

Launch Date:

- The platform's specific launch date is not provided in the document, but it is actively being deployed and used to support compliance with the EUDR.

Access & Resources:

- Launch in November 2024 – Access: <https://www.dftg.intracen.org>



Developed by:

- Pula Advisors AG

Geographic Focus

- Africa, Asia and Americas - Global

Coverage:

- Currently implemented in countries such as Nigeria, Ethiopia, Zambia, Tanzania, Kenya, Rwanda, Uganda, Malawi, Mali, Senegal, Ghana, Mozambique, and Madagascar, Pakistan and Bangladesh. Data collection protocols have been established for 32 crops, including coffee, cocoa and soy beans.

Categorization

- Data collection - Farmer bio data and geolocation (polygon mapping and gps points) collection

Mission & Focus

- **Pula is a technology company leveraging data and insurance solutions to empower over 16 million smallholder farmers across 19+ markets** across Africa, Asia, and the Americas to adapt to climate change. Supported by the Bill and Melinda Gates Foundation, the IFC and trusted by many development partners and governments, Pula aims to reach the untapped market of 1.5 billion smallholder farmers worldwide.
- **Data is core to Pula's business, enabling successful execution of its climate change adaptation programs.** Through these programs, **Pula collects over 10 million data points annually**, including farmer biodata, geolocation, and production metrics. Supported by a global field force of thousands of Field Associates and an in-house app, *Mavuno*, **Pula manages the largest and fastest-growing farmer database in emerging markets.**
- **Pula identifies that one of the primary risks of EUDR non-compliance stems from challenges in large-scale data collection**, particularly in gathering farmer biodata and geolocation (polygon mapping and GPS points). These challenges arise from the complexities of managing large field teams while maintaining high data quality standards at scale. To mitigate these risks, Pula has leveraged its existing capabilities by integrating advanced geolocation mapping technology in the coffee, cocoa and soybean sectors across multiple markets. The collected data feeds directly into risk assessment and supply chain traceability processes, providing a comprehensive end-to-end EUDR compliance solution.

Target Beneficiaries:

- Smallholder farmers, cooperatives, exporters, supply chain actors, government authorities and NGOs.

Key Features & Uniqueness

- **High-quality data collection at scale:** *Mavuno* enables fast and efficient data collection at scale, allowing Pula to **gather up to 20,000 data points per country each day**. Additionally, the

app supports various offline functionalities, including geolocation, image capture, and text input.

- **Real-time data quality checks:** *Mavuno* incorporates automated real-time checks to ensure the accuracy and consistency of farm polygon maps and farmer data. These checks promptly identify potential issues, allowing for immediate resolution during the data collection process.
- **API Integration:** Post data collection, the final output is accessible in multiple formats, including a live view via a custom web app, various file formats, and through API integrations that seamlessly integrate with external systems while ensuring compatibility with EU standards, such as EUDR compliance, for easy data sharing and regulatory adherence.
- **Customization and Editing:** The application offers unlimited editing options, allowing you to customise it to meet the specific requirements of different users and projects. To cater to our field operations in various markets, the platform can be translated into local languages.
- **Ensuring Polygon Integrity, Preventing Overlapping and Agent Geofencing:** *Mavuno* ensures data accuracy by preventing polygon overlaps by restricting mapping to within 20 metres of farm boundaries, allowing agents to view previous farm maps, and prohibiting overlapping polygons. These features optimise efficiency and maintain data integrity and high levels of data quality.
- **Global network of field staff and support systems for rapid data collection:** Pula boasts a vast global network of thousands of field staff. These local rural youth, trained and managed by Pula's systems, have efficiently collected thousands of data points, creating thousands of jobs for rural youth. Pula's back office finance and HR systems are set up to manage timely micro payments to thousands of agents in over 19 African and Asian geographies, ensuring rural agents are incentivised and remunerated on time to collect high quality data.

Limitations:

- Pula does not provide in-house risk assessment and traceability services for EUDR, however, for clients seeking the comprehensive, end to end, EUDR compliance solution that includes risk assessment, and traceability, Pula partners with specialised service providers in risk assessment and supply chain traceability.

Cost & Accessibility

- Pula's *Mavuno* offers unmatched speed, scale, and cost-effectiveness, making it a reliable and ideal provider of advanced EUDR solutions. With proprietary end to end technology and service provision that guarantees accuracy and efficiency, even in remote areas, alongside a global reach and customizable platform.
- The cost of the service will vary based on factors such as the farmer's location, accessibility, and the existing systems and technologies in place. We can provide a quote upon request.

Launch Date

- *Mavuno* was launched in 2020 and has since been used in various data collection contexts, including gathering farmer biodata, geolocation (both polygon mapping and GPS points), production metrics (such as yield levels), and other customised information tailored to client needs. Its use for geolocation became more prominent starting 2022.

Access & Resources

- Information about Mavuno and Pula’s technology solution for EUDR compliance can be found in this [factsheet](#) and through [this video](#).

For more information reach out to info@pula.io